

**TOWN OF WATERVILLE VALLEY  
BOARD OF SELECTMEN  
\*\*DRAFT\*\*REGULAR MEETING MINUTES**

**DATE:** May 10, 2017

**MEMBERS PRESENT:** Chairman Mike Aronson, Margaret Turner and Bill Larsen.

**MEMBERS ABSENT:** None.

**OTHERS PRESENT:** Tom Gross, Rich Rita, Mark Decoteau, Chris Hodges, Dave Noyes, Jim Mayhew, Brooke Wakefield and Judy Rolfe.

**1. The meeting was called to order at 3:02 p.m.**

**2. Public Hearing – Ratification of Town Meeting Votes**

The hearing was opened at 3:02pm. A brief discussion followed of why the hearing was necessary. There were no comments from the public present. Mike Aronson motions to legalize, ratify and confirm the decisions made by the postponed Town Meeting held on Thursday, March 16, 2017.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

**3. Privilege of Floor 1**

None.

**4. Approval of Minutes of 4/27/17 Regular Meeting.**

Margaret Turner motions to approve the minutes of the Regular Meeting of the Selectmen of 4/27/17 with changes.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

**5. Financial Update**

Mark presents the financial report and notes that there are not many changes since the last report. All departments are tracking as expected and there is nothing out of the ordinary for this time of year.

**6. Department Heads Updates**

**• Recreation**

Brooke Wakefield reports that the Community Clean-Up Day was well attended despite the weather. Roper Realty sponsored the event as well La Hacienda who provided food at the conclusion. She thanked all who participated and the sponsors. The auto-belay equipment has been sent to get re-certified, and the climbing wall will be down until it is returned. Re-certification cost is \$200/device, and this is budgeted already. It was mentioned by Mark that revenue for the climbing wall was at 48% collected compared against the budgeted revenues through April. Nelson is on vacation currently. Summer camp registrations are ahead of last year

this time, and online registration has been very active. Bill Larsen recommended that thank you letters be sent from the Selectmen to both Roper Realty and La Hacienda for their sponsorship of the community cleanup day. Upcoming events include the Fishing Derby on Memorial Day Weekend and regular daily programming.

- **Public Works**

Jim Mayhew reports that his crew has been busy cleaning up the cemetery. Discussion followed regarding the moving of the boulders for the memorial wall. Jim has a few locations in mind and once the wet weather subsides, a location will be decided. The additional parking spaces at the Library are near completion. Other activities include general cleanup and roadsides. The load limits have been lifted on town roads so contractors can now move heavy equipment and accept heavy deliveries for jobs. Tripoli Road is still closed at this time, and the USFS will inform us when it is planned to reopen after it has dried out. The USFS is planning on doing maintenance on the WV side Tripoli Road this summer which includes removing the existing pavement and regarding the road. No dates have yet been set for this work. Tom Gross asked about the roadside shoulder hole at the corner of Valley Rd & Packard's Rd. Jim replies that the location is a trouble spot, and is working on a solution. Materials he has placed in the hole in the past are not holding. The area is an issue due to movement of the vehicles, most likely larger vehicles, due to the turning radius of those vehicles. Placement of a rock to deter movement over the road shoulder area was discussed as an option.

- **Public Safety**

Dave Noyes reported that the Fishing Derby plans are well underway, with many local businesses supporting the event. Building inspections for fire safety are underway in the inns/hotels. There was a small fire at the Silver Fox Inn last week. The lobby fireplace insert caught the framing on fire. The construction was to fire codes, and the fire stop in place performed as it was designed, and the damage was minor as a result. It was a first alarm response and 6 other departments responded to the call as well. The Lash property which had the fire was discussed, and concern was expressed regarding it being a hazard and securing the scene. It is believed that the clean up will begin very soon, and Chris Hodges who is not present at the meeting, was in contact with the insurance company regarding the site cleanup. Jim also mentioned that LE Johnson was going to be removing the debris, and now with the road ban lifted, they will be able to move equipment to the site to do the work. Dave announced that Coffee with a Cop is planned for Friday 5/12 at LaTasse Café, 8:30am-10:30am.

## **7. Calendar Review**

The following meeting is moved to Thursday, May 25<sup>th</sup>, 2017 at 3pm, as opposed to Wednesday. Town Employee Health/Safety Day on May 19<sup>th</sup>. The office will be closed on the 19<sup>th</sup> of May.

## **8. New Business**

- **Property Tax Bill Warrant – Bill #1 Tax Year 2017**

The first property tax bill warrant of 2017 is presented to the board for their signatures. The tax rate listed on the bills is \$7/thousand assessed against the 2016 property values. The new tax rate for 2017 will be set in the fall against the new assessed values after the town-wide property tax re-assessment project is concluded.

## **9. Old Business**

- **Well #3 Testing Update**

Mark updates the board on the testing results for well #3. The recent tests were performed in-house. The sample at the well itself came back clean, and the sample from the pump house came back with 3ppm for total chloroform. These are the lowest readings at both of the sites since the contamination started. The sequence of the testing procedures was described to the board. It was noted that upon opening the well, there was a vacuum pressure back into the well. The cause of this is unknown but it is indicative of an issue, possibly a valve issue or the well casing. This information will be given to EGGI, who will be coming in the next 2 weeks to begin their testing. Periodic updates on EGGI's work will be presented to the board.

- **Generator Installation Quotes – DPW Garage & Maintenance Building**

Mark informs the board of the estimates for the electrical work to install transfer switches for 8Kw generators at the DPW garage and the maintenance building for the fuel pumps. The costs for the work were \$2,985 and \$1,925 respectively. Discussion followed including the costs of the generators, automatic versus manual switches, what equipment would be operated, and available budget dollars. The total estimated cost, including the costs for generators, is close to \$11K. The type of generator was not selected, but each will cost close to \$3K. After discussion the BOS agreed to do the electrical work out of contingency funds. The generators will not be purchased until year end, if there are contingency funds available. The electrical work will be done now, while the electrician is onsite doing work to install the WWTP generator.

Bill Larsen motions to approve the expenditure of \$5,000 from contingency funds for the purpose of installing the transfer switches and electrical wiring for generators to be purchased at a later date.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

- **Gateway and Sign Project – Town Core Working Group**

Mark reviews discussions from the Town Core Working Group meeting yesterday. The SE Group submitted a proposal for the gateway, way-finding signage and pedestrian/bike improvements on Village Rd. After discussion, the TCWG decided against having SE Group do the work as presented and would like to focus upon the gateway sign and the related road side improvements for the time being. The TCWG would like to get an estimate from engineering firm to do the gateway sign work. This gateway sign would be located after Tripoli Road on Valley Rd. Bill Cantlin has offered to the Town all of his files from Horizon that pertain to the areas in question. Mark recommends that a cost estimate is sought from Horizon Engineering on the design work of the entrance for planning purposes for the next Town Meeting. The Selectmen agreed to move forward and set a limit of \$5K for the design work. Tom Gross adds that the TCWG would like to have 3 designs to review. Branding with the trail and directional signs was also discussed, and an option to consider additional work dependent on the estimates. This is in response to implementing the recommendations set forth in the Pedestrian Village Study which was done by the SE Group.

- **50<sup>th</sup> Anniversary Field Day Update**

Brooke reports from the recent committee meetings and the ideas which have been discussed. The most recent discussions include using the location of the WMAC and their new renovated pool area, and using the Sean Stout and the Coyote Grill for the food as a bbq. Field games would take place on Packard's Field. Save the date cards will be sent out to all property owners, and registration for the dinner will be necessary for planning. There will be cost to the dinner, and also a limit on the number of people. The amount was discussed between 250-400 people, and pricing will be discussed with the Coyote Grill. Fireworks will be offered in the evening as well. The \$10K allocated for the 50<sup>th</sup> Anniversary was viewed as subsidizing the event as a whole with the costs of food, fireworks, and music. It was recommended that additional events throughout the summer also include the "50<sup>th</sup> Anniversary" phrase to add to the festivities.

## **10. Correspondence**

Mark reviews an email from Jan Stearns concerning dog waste stations and a recent request in the Wig Wag from Mike Koppel to raise funds for more stations. The Town currently has one in place near Corcoran's Pond beach which is a baggie-only station with no trash barrel, but there is a trash barrel not far for convenience. There is a 2<sup>nd</sup> station available, but not yet in place. Discussion followed as to where to place the other station. Having a trash can close by was seen as a benefit for disposal. The town does not have town-owned randomly placed trash cans. The corner of Snow's Mountain Rd and West Branch Rs near the golf course and tennis courts was seen as the best site. There are trash cans close by at both of these amenities who regularly tend to their trash cans.

Mark also mentions that Tara Bamford from the North Country Council has submitted a quote to assist the Planning Board in their work on the zoning amendments. These funds were appropriated by the 2017 Town Meeting for the Planning Board and they will be actively working with Tara Bamford on the zoning amendments.

## **11. Privilege of Floor II**

Tom Gross proposed to the board the idea of a "backyard hockey" tournament, similar to the Pond Hockey tournament in Meredith. He has had conversations with the hockey academy people and this would involve 25-30 teams for a weekend in early December. It would take place on Packard's Field, and the hockey folks would run the tournament. Discussion followed about the idea, and how it would affect the grass, and the process involved to create to ice. The idea will be further researched and reported back to the board for a decision.

## **12. Board Concerns and Directives**

Bill Larsen mentions that the sign which was approved at the last Selectmen's meeting, for Ted Hammond, is actually not in line with the current ordinance due to the advertising on the sign. The sign should only designate a builder's location for delivery purposes, not for advertisement of services. It was agreed to leave it in place for now as the board had already authorized its placement.

Margaret Turner motions to adjourn the meeting at 4:07pm.

Bill Larsen: 2nds.

Motion was carried by a unanimous voice vote.

Respectfully Submitted,  
Sharon Charron  
Town Clerk/Town Office Assistant