

**TOWN OF WATERVILLE VALLEY  
BOARD OF SELECTMEN  
REGULAR MEETING MINUTES**

**DATE:** May 26, 2015

**MEMBERS PRESENT:** Chairman Mike Aronson, Margaret Turner and Bill Larsen.

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Tom Gross, Mark Decoteau, Jim Mayhew, Chris Hodges, Sharon Charron, Mary Pelchat and Bryan Sopko.

**1. The meeting was called to order at 1:03 p.m. by Chairman Aronson.**

**2. Privilege of the Floor I**

Mark introduces & welcomes new employees Mary Pelchat, part-time Admin. Asst., and Bryan Sopko, part-time IT Coordinator. They both started work this week.

**3. Approval of Minutes of 4/22/15 and 5/13/15**

Margaret Turner motions to approve the minutes of 4/22/15 as presented.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

Bill Larsen motions to approve the minutes of 5/13/15 as presented.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

**4. Financial Update**

Mark reports that we are doing fine in all departments. No report on Memorial weekend revenues from the recreation dept. Expenditures are on track, with the exception of payment schedules for insurances and contracts which in some departments show ahead of normal.

**5. Department Head Updates**

- **Recreation Department**

No report this meeting.

- **Public Safety**

Chris reports that the Fishing Derby on Memorial Day weekend was a great success with over 140 participants and over 100 fish caught. Otherwise, the weekend was fairly quiet. Citizens Public Safety Academy is ongoing on Wednesday's each week and attendance has been good. Dennis Regan with the FBI will be on hand on 6/12 and 6/19 to answer questions from associations and residents concerning the Stone Property Mgt case, as well as review the items still being held as evidence. The BOS asked if a synopsis of the case could be generated to distribute if requested.

- **Public Works**

Jim reports that his crew is returning into their summer mode. Windsor Hill waterline work had not yet started, though materials are being mobilized in the area. Beanbender Road repairs are not yet scheduled as we are waiting on estimates. Recycling was discussed, and coming off a long weekend, the recycling dumpsters were overflowing. Discussion followed as to how to manage the long weekends and the trash/recycling overflow which continues to be an ongoing issue. Suggestions included separate bin for cardboard, which should be flattened so as not to take up unnecessary space. Opening of the end and/or side doors can also be difficult depending upon the person due the weight of the doors.

- **Administration**

New employees introduced earlier. T

## **6. Calendar**

Next meeting is on 6/10/15 at 3pm.

Future meetings not scheduled.

## **7. New Business**

- **Update on Tecumseh Road Sidewalk**

Tom Gross, as a member of the Town Core Working Group, speaks to the board about the sidewalk along the Village Condo's (VC) on Tecumseh Rd. there are 2 proposals being considered. The 1<sup>st</sup> being a seamless transition from the road on the VC side, and the 2<sup>nd</sup> being to change Tecumseh Rd to a 1-way street and utilize a multi-use path on part of the current roadway. The VC board felt the seamless transition is not safe and preferred a sidewalk with curbing instead. The VC board was not in favor of a one-way road. Discussion followed and the pros & cons of each were considered. It was felt best to get further input from Public Safety and Public Works for both safety & maintenance. The TCWG will review the recommendations in the Pedestrian Village Study, which does include a multi-use pathway, with consideration to VC Association's preferences with Public Works & Public Safety inputs, and present a proposal for the sidewalk along Tecumseh Rd.

- **Emergency Access Easement Windsor Hill**

Mark provided background to the board regarding the easement for emergency access to Windsor Hill on the property belonging to Mary Wright. Mary has requested that the easement area be repaved as part of the maintenance. The timing coincides with Windsor Hill association's paving project and the town's work on the WH waterline. The easement area in question needs only to be kept in good repair for emergency vehicles to be able to pass over, regardless if it is used by others. The area had originally been gravel, and then paved, and at the present time, that pavement has begun to breakdown. Discussion followed concerning the timeline of establishment of ROW/easement, the construction of house and connection of the driveway to existing ROW/easement. The requirements of the easement state that the town agrees to maintain the fire line in a clean, passable and safe condition. Whether or not the easement was still necessary as an emergency access was also discussed. The consensus was that at this time, the area was safe and passable for emergency vehicles. Mark will communicate this to Mary Wright.

## **8. Old Business**

- **Public Works Projects**

Mark reports that we are waiting on the plans from the engineers for the pump house building, and the connection to the water line, so it can be put out to bid.

**9. Correspondence**

None.

**10. Privilege of Floor II**

None.

**11. Board Concerns and Directives**

None.

**12. Non-Public Session**

None.

**13. Adjournment**

Bill Larsen motions to adjourn the meeting.

Margaret Turner: 2nds.

The meeting was adjourned on a unanimous voice vote at 1:46pm.

Respectfully Submitted,

Sharon Charron

Town Clerk/Town Office Assistant