

**TOWN OF WATERVILLE VALLEY
BOARD OF SELECTMEN
REGULAR MEETING MINUTES**

DATE: June 22, 2016

MEMBERS PRESENT: Chairman Mike Aronson, Bill Larsen and Margaret Turner.

MEMBERS ABSENT: None.

OTHERS PRESENT: Mark Decoteau, Jim Mayhew, Chris Hodges, Brooke Wakefield, Judy Rolfe and Sharon Charron.

1. The meeting was called to order at 3:04 p.m.

2. Privilege of Floor 1

None.

3. Approval of Minutes 4/27/2016 and 6/8/2016

Approval of the minutes of 4/27/16 was tabled to the next meeting on 6/22/2016.

Bill Larsen motions to approve the minutes of the meeting of the Selectmen of 4/27/16 as amended.

Margaret Turner: 2nd.

Motion was carried by a unanimous voice vote.

Mike Aronson motions to approve the minutes of the meeting of the Selectmen of 6/1/16 as amended.

Bill Larsen: 2nd.

Motion was carried by a unanimous voice vote.

4. Financial Update

Mark reports that at present time all departments are doing well and there are no major changes since the last financial report at the last meeting. Recreation will see an increase in expenditures for next report due to summer camp and summer activities, but this is expected.

5. Department Heads Updates

• **Recreation**

Brooke Wakefield reports that summer camp has begun and things are going well. It began the Monday following the last day of school, which was the preceding Friday. Evening programs have also taken place, including ice cream social and bingo, though attendance has been low. MA students are still in school this week, and Brooke anticipates that next week will be busier. Packard's Field is rented on Saturday for 3 hours for a private family reunion. Brooke updated the BOS regarding the solutions for designating an area of the beach for private beach rentals, and they include signage and white stanchions to section off an area. She will report back after

their first usage. All boats are in good shape. There is a draft agreement, which Mark has reviewed and approved, with Waterville Company for another boat storage rack adjacent to current. The agreement is very straightforward as there is already one in place the other boat storage rack. July 4th parade is at 1pm on the 4th and the fireworks are that night. Brooke will talk to Chris Hodges to coordinate. Mike Aronson mentioned that the WVAIA picnic is also scheduled for the 4th and is at the golf course at 5:30pm. Discussion followed concerning the road closure times for set up of the fireworks. For new events, Brooke reports that on Sunday, July 3rd at 8:30pm there will be a community outdoor movie shown on the beach. This is a joint venture involving both the WVRA and the WV Resort. The movie to be shown is "Kung Fu Panda 3" and is free to all.

• Public Safety

Chief Dave Noyes reports that the NH-SOU training exercises at the ice arena this week went very well. The training conducted was an active threat scenario. A new concept of "warm zone EMS" being promoted by the state was part of the training. This concept allows EMS provider's earlier access to patients needing treatment and it was the first time a practical training exercise included this concept in our region. Prepping continues for the July 4th parade. Curious George Saturday's continue at the Rey Center through the month of June. A fire truck is brought to the Rey Center for kids to explore and the officer on duty also reads to the children. Chief Noyes stated that the new utility truck is scheduled for delivery in August, and the cruiser would follow. The cruiser will be a 2017 model year, opposed to 2016, to compensate for the delay in delivery. He stated that the department is still looking for qualified part-time staff to fill shifts.

• Public Works

Jim Mayhew reports the work on Noon Peak Rd. should be completed soon, with paving scheduled for Friday 6/25. The only change orders on the project were for a few buried water shutoffs and for an additional 850' of 6" under drains to increase drainage off of the hillside. He anticipates that the project will be finished as planned prior to the July 4th weekend. While the pavers are in town they will also be patching areas on River Rd. He has also been rebuilding some sewer manholes in front of the WV School and these too will be patched with new pavement. His crew has also been clearing out areas of the cemetery which had become overgrown, and encouraged the board to go take a look at the progress. Mike Aronson commented that he and Ray Kucharski will be continuing to work on the plan for the common marker at the cemetery during the summer. The plan for shoulder grading and new gravel is in the works as well. The new bicycle stencils are on hand, and Jim explained that the old markings need to be covered up with a sealer first. He will place the new larger stencils in same locations.

A discussion followed regarding recycling and the "cardboard only" dumpster. Jim stated that despite signage, cardboard is still going into the blue dumpsters. At this time not much can be done except continuing to direct people to the flattened "cardboard only" dumpster. Additional discussion followed concerning recycling rates being so low, and whether or not it was cost effective to continue while rates are so low.

Bill Larsen brought up that there are stakes up on the WV Company land, which has been cleared as well, adjacent to the recent Green Peak condo development and questioned whether or not approvals have yet been granted for subdivision parcels by the Planning Board. Mike

Aronson recuses himself from the discussion. Mark stated that no applications have been received, but cutting trees on your own land is allowed without any approvals. In the last 3-unit development of Green Peak, non-binding deposits were being taken on units to determine if there was interest prior to a subdivision plan approval. Discussion followed regarding potential signage advertising the properties being available for sale, though no sign application was being reviewed or has yet been received. Mark explained that the request has been made for signage, for the developer to see if interest in additional units is present. Currently there is no approved subdivision for this next phase of the Green Peak development, although if interest is present, the developer would begin the subdivision process. Concern was expressed that this would put pressure upon the Planning Board to approve the subdivision when the application was submitted. The staking of the property was viewed as a violation of the intent of the rules, which clearly states that Planning Board approval is required prior to any action to develop a property. The clearing of the land is an allowed action, as you can cut trees upon your own property.

6. Calendar Review

The next scheduled meetings are July 13th and July 27th.

7. New Business

- PA-28 Form – NH Department of Revenue Administration**

The DRA form not to use the PA-28 Form is presented and signed by the Board.

Bill Larsen motions not to use the PA-28 Form.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

8. Old Business

- Town Core Grant Update**

Mark presented a draft letter of intent to submit a grant application for the TAP grant. The board offered no changes to the draft, and Mark will create final version and submit the LOI for the grant.

- Corcoran Pond Dam**

Mark updates the board regarding finding an attorney (Russ Hillard) to review the DES ruling on the Corcoran Pond Dam. He has spoken with someone and will be getting them historical information on the dam for them to review in order to give an opinion of whether or not there is any case to move with based upon the information provided. Resolution of the situation was stressed.

- Water & Sewer Project Update**

Mark stated that the pre-bid conference was held today, June 22nd, and 4 potential bidders were present. All 4 of them have already pulled plans, in addition to another 3 contractors for a total of 7. Mark informed the BOS that the City of Dover has a large project with a bid due date of July 12th on their project, and this does affect our potential bidders who may not choose to bid on our project with the hope that they'll be awarded the Dover bid. Discussion followed with regards to option available to us at this time. The low bidder will be awarded the contract, unless there is some known reason not to award them the bid, such as they would be unable to meet all other requirements. The most likely option would be to extend our bid due date, and Mark will check

with RD to see if this can be done with their approval. This could also involve extending the September 30th deadline for substantial completion of the project. The board requests that any date deadline extension from RD be in writing, and that it come from Washington, as opposed to a regional Rural Development office. Mark stressed to the Selectmen that he would not recommend awarding any bid contract without the extension of the September 30th deadline, to be sure that the RD funds are available to cover the contract commitment. Discussion followed regarding writing letters to our local Senators to advocate on our behalf to RD, and Mark was instructed to draft these letters for the selectmen.

9. Correspondence

None.

10. Privilege of Floor II

None.

11. Board Concerns and Directives

None.

12. Non-public Session

The 3 BOS members, and Mark, and Sharon, go into non-public at 3:53pm to discuss board concerns.

They come out of non-public at 4:10pm.

Bill Larsen motions to adjourn the meeting at 4:11pm.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

Respectfully Submitted,
Sharon Charron
Town Clerk/Town Office Assistant