

**WATERVILLE VALLEY, NH
BOARD OF SELECTMEN
REGULAR MEETING MINUTES
Town Offices Lower Meeting Room**

DATE: **October 1, 2014**

MEMBERS PRESENT: **Bill Larsen, Mike Aronson, Margaret Turner.**

MEMBERS ABSENT: **None.**

OTHERS PRESENT: **Jim Mayhew, Mark Decoteau, Tom Quackenbush, Rachel Gasowski, Sharon Charron.**

1. The public meeting was called to order at 3:00 PM.

2. Privilege of the Floor I

None

3. Approval of Minutes of September 10, 2014

Margaret Turner motions to approve the minutes of 9/10/14 as amended.

Mike Aronson: 2nds.

The motion passed on a unanimous voice vote.

4. Financial Update

Mark reports that the financials are on track. Expenditures are currently at 71% expended through the year.

5. Department Head Updates

Recreation Department

Rachel Gasowski reports that the Columbus Day weekend events are planned, which include the 5K event and registrations are up over last year. Boat rentals are running through the same weekend. Overall boat rentals have been up each month over last year. After school program has had good attendance. Adult programs have resume starting Oct. 1st (today), and there is something scheduled each day of the week.

Public Works

Water Meter Project is ongoing and expected to finish up interior installation by the end of October. DPW building is going well and crews are presently installing conduit and wiring. The DPS bunkroom and bathroom are framed, and sheetrock should be in place by end of week. The improvements to the treatment center and the new well will be online beginning next spring/summer. Pressures tests on the well have taken place. Water modeling will take place next to test flow rates in the system at different usage points. Modeling provides data to assist in understanding how water flows through the system during peak usage times, and also assists in more effective cleaning and treatment of the water.

Public Safety

The recent awards ceremony in Concord was attended by many DPS staff and per diem staff. The award received was the NH EMS Unit of the Year. The BOS wanted to congratulate and thank the DPS staff for their service by coordinating an event out for them as a group. Mark will coordinate with Chris for this event.

6. Calendar

BOS Meetings Dates:

October: 10/1 and 10/22

November: TBD

December: 12/3 & 12/17

The timeline for tax rate setting was also reviewed, and Mark provided the BOS with handouts of itemized dates and action dates.

Budget review timelines and potential meeting dates and agenda items with department heads was also discussed. Any potential changes by department heads in staffing or major budgetary changes, the BOS would like to discuss in advance. Waste management is one area where potential changes. Overall, the BOS would like any major changes or ideas to be discussed or approached before their budget meeting with department heads. Mark posed the BOS the question if they wanted a wage study for pay ranges, as it has been 3 years since last done. The BOS was in agreement for a 3 year interval for a pay range study. Appraisal services for the town were also discussed to be reviewed, as it has been 5 years with the same firm. Mark will coordinate putting this out to bid with other firms in state. Mark also commented that we are currently under appraised as houses are selling for more than what they are assessed.

Bill Larsen asks about the 2015 Town Warrant timing. Mark suggests to the BOS to hold a public hearing and have the warrant finalized by 2/11/15 at latest.

Mark tells the board that we are currently awaiting the tax rate setting date. Discussion followed regarding the sequence of tax rate setting and any adjustments to revenues which need to be made, if any. Plan is to have it ready for the next meeting on October 22nd.

7. New Business

- **Review & Sign FY2014 MS-535 Form**

The FY2014 MS-535 Form was presented to the BOS for signing.

Margaret Turner motions to approve the FY2014 MS-535 Form as presented.

Mike Aronson: 2nds.

The motion passed on a unanimous voice vote.

- **FY2015 General Budget Guidance**

Item previously discussed in meeting under calendar.

- **Rural Development Loan Extension Paperwork**

The loan extension being requested has no penalty. The current due date is 10/7/14 and the extension is being requested for 12/31/14. Paperwork is being submitted to the Rural Development and Bond Counsel, and we expect to have all documents ready for the BOS review

and approval on or before 10/31/14. The documents are presented and signed by the BOS to request the loan extension.

8. Old Business

- **Town Building Project Update**

The BOS members will tour the site immediately following their meeting.

9. Correspondence

- **Request from Webster Board of Selectman – Re: Education Funding**

The BOS discuss the request and decide to table the item, though they are not in favor of supporting the request.

Mike Aronson motion to table the decision until more information is available.

Bill Larsen: 2nds

The motion passed on a unanimous voice vote.

10. Privilege of the Floor II

None.

11. Board Concerns & Directive

Action Item List:

- Bill Larsen asks about bear baiting, and asks if a town can pass an ordinance prohibiting this from occurring? Mark will ask the Forest Service and other towns as to what is being done in their areas.
- Bill Larsen questions the Brox property / USFS land swap. Mark answers that it is a multi-year process and while there is some interest in the Forest Service, the benefit to the Brox and the Town is very low. This is due to the valuation of the property being in current use, which is expensive to remove it from this classification to a developable property.
- Mark informs the BOS of another discussion with the Forest Service concerning the bridge on the Mad River trail. They will continue to discuss the possibilities of replacing the footbridge as opposed to rocks in the river. The discussions are ongoing.
- Also discussed with the Forest Service was treatment of Black Flies, and they are not in favor of any treatment program.

13. Non-Public Session

The 3 BOS members go into non-public session, along with Mark and Sharon 3:54pm.

The BOS come out of non-public at 4:10pm.

Bill Larsen motions to adjourn the meeting.

Mike Aronson: 2nds.

The meeting was adjourned on a unanimous voice vote at 4:13pm.

Respectfully Submitted,
Sharon Charron
Town Clerk Assistant
Town of Waterville Valley