

**WATERVILLE VALLEY, NH
BOARD OF SELECTMEN
REGULAR MEETING MINUTES
Town Offices Lower Meeting Room**

DATE: November 12, 2014

MEMBERS PRESENT: Bill Larsen, Mike Aronson, Margaret Turner.

MEMBERS ABSENT: None.

OTHERS PRESENT: Jim Mayhew, Mark Decoteau, Tom Quackenbush, Sharon Charron, Ray Kucharski, Leslie Rosewarne, Marty O’Riordan. Reggie Breeckner, Chris Hodges.

1. The public meeting was called to order at 3:00 PM.

2. Privilege of the Floor I

Mark Decoteau presents and reads to the BOS the Resolution for the Bond Vote as follows:

TOWN OF WATERVILLE VALLEY, NEW HAMPSHIRE
(the “Issuer”)

The undersigned, at least a majority of the Governing Board of the Issuer and the Treasurer of the Issuer hereby certify (i) that a meeting of the Governing Board was held with respect to issuance of the Bonds (defined below); (ii) that notice of said meeting was afforded to said officers and the public in accordance with the provisions of RSA91-A, as amended, and the applicable rules and bylaws of the Issuer, if any; (iii) that at least a majority of the Governing Board were present throughout said meeting; (iv) that the following votes were adopted at said meeting, all as being in the best interests of the Issuer; and (v) that the resolutions set forth below have not been repealed, amended or rescinded as of the date hereof:

VOTED: To authorize the issuance of \$1,919,000 General Obligation Bonds (the “Bonds”) of Issuer, which were heretofore authorized by the Issuer on March 10, 2009, July 22, 2009 and March 9, 2010 such bonds to be dated November 17, 2014.

VOTED: To sell said Bonds to the United States of America, acting through the Rural Utilities Service (the “Purchaser”), with the principal amounts, maturities and interest rates specified on Schedule A, attached hereto and made a part hereof;

VOTED: To issue the Bonds in substantially the form set forth in Schedule B, attached hereto and made a part hereof;

VOTED: To authorize at least a majority of the Governing Board and the Treasurer to sign the Bonds or to have said signatures printed in facsimile on the Bonds and to affix the Issuer’s seal thereto;

VOTED: To authorize the Treasurer to deliver the Bonds to the Purchaser against payment therefor; and

VOTED: To authorize at least a majority of the Governing Board and the Treasurer to execute and deliver a Signature and No Litigation Certificate with Receipt, a No Arbitrage and Tax Certificate and IRS Form 8038-G in substantially the form presented to the meeting and such other documents as may be necessary or appropriate to accomplish the sale and delivery of the Bonds in accordance with the foregoing.

The above resolution was moved to a motion by Margaret Turner.

Mike Aronson: 2nds.

The motion passed on a unanimous voice vote.

Leslie Rosewarne of Village Condo's addresses the BOS to request the recycling dumpster be replaced after it has been removed. It was on location at VC all summer and was being utilized by residents and guests alike. It was removed due it being located outside of an enclosure. Bill Larsen expresses concern to erratic schedules for emptying it. Discussion follows concerning the need for it and the schedule to emptying the recycling dumpster. Once it is full onsite, the maintenance staff will proceed to town transfer station. The BOS agrees to return the recycling dumpster to Village Condo's. There will be a schedule for when it is emptied, and that will be adhered to. Simply stated, there will be no calls to pickups once the recycling dumpster is full onsite.

Mark Decoteau states there is another request for a recycling dumpster from the Inns of WV/Northstar location. The BOS agreed as long as the maintenance staff at the location will oversee the dumpsters in the same fashion as Village Condo's staff. If either of these locations doesn't have proper maintenance around the dumpster giving access on scheduled pick up dates, the subject will be revisited by the BOS.

Ray Kucharski asks the BOS about a cemetery plaque for scattered remains, as was previously voted (2008). It is currently in the cemetery regulations, but no action has yet been taken to have a wall built. Ray agreed to be on a committee to investigate costs and propose a design of the wall. Mike Aronson agreed to assist as well.

3. Approval of Minutes of October 22, 2014

Margaret Turner motions to approve the minutes of 10/22/14 as amended.

Mike Aronson: 2nds.

The motion passed on a unanimous voice vote.

4. Financial Update

Mark reports that the financials are on track in every department. Expenditures are currently at 86.5% expended through the year. All revenues are per tax rate setting. The stipend for elected officials will be issued at the next BOS meeting. The stipend for election officials was discussed, and \$1K has been included in 2014 budget cover the election officials, though no specific amounts to specific positions was previously noted. The moderator (1) and the supervisors of the checklist (3) are currently not stipend positions and it was thought best to equally divide the \$1K between the 4 positions.

Bill Larsen motions to set the stipend for the 2014 year for the Town Moderator and the Supervisors of the Checklist to \$250 each annually for a total of 4 people for \$1K.

Margaret Turner: 2nds.
The motion passed on a unanimous voice vote.

We are slightly overspent on the legal budget and general assistance budget, the bottom line is still fine.

5. Department Head Updates

Recreation Department

Public Works

Jim Mayhew reports the new DPW Building is nearly complete and the water meter installation project is winding down. Currently there are about 4 properties who we are working with to schedule the installation still, and 2 others who have yet to respond at all will receive a letter from town counsel. Mark mentions that the punch lists are being reviewed for the renovations to public safety apartment, and the DPW garage. Mark reviews the project budget and there is \$3,300 remaining and proposes to use these dollars for security upgrades for 3 doors to the DPS/Town office building. A bid received from 1-2-3 Security to replace these 3 doors is \$5,675. The 3 doors to be replaced are 1) the Fire bay door, 2) the door to Chris and Dave's hallway from foyer, and 3) the hallway door to tax collector's office. The new system will assign codes for employees, which can be added to and deleted from when an employee leaves. Access data can be viewed on computers as well. Chris Hodges also comments that this system is well needed.

Mike Aronson motions to authorize the amount of \$5,675 to upgrades the door locks on 1 exterior door and 2 interior doors in the DPS/Town Hall building by 1-2-3 Security.

Margaret Turner: 2nds.
The motion passed on a unanimous voice vote.

Public Safety

Chris Hodges reports that the Wyman property improvements have been going well and is agreeing to do the landscape work as requested as well. The ambulance is still 6 weeks out. Some of the equipment was allocated to 2015 budget. Chris described a group promotional pricing for the Lakes Region area for a power cot for \$39,100. This is a discount of about \$10K. Discussion followed regarding a lease agreement for 1 year at 1/3 cost at a 4% interest rate, and then propose a 3 year lease as a warrant article for Town meeting. The payments would be \$14K three times and with total financing costs included of about \$1,500. After 3 years there is a \$1 buyout and we will own the cot. There is also an escape clause with no penalty if it not approved at Town Meeting, and the cot would be returned at the end of the 1 year lease term. The installation of the equipment in the ambulance now, while the ambulance is being built, is beneficial to the Public Safety Dept. The need for the cot was discussed as well. It will be easier for department personnel to load patients to the ambulance and also reduce risk of injury to staff, and the need for additional personnel for heavier patients.

Bill Larsen motions to enter into a one-year lease agreement with Stryker and the commitment to bring forward a warrant article at 2015 Town Meeting to extend this to a three-year lease for \$39,100, including a non-appropriation clause allowing us to back out of the lease.

Margaret Turner: 2nds.
The motion passed on a unanimous voice vote.

6. Calendar

BOS Meetings Dates:

November: 11/25 (Tues) - BOS regular meeting 3pm

December: 12/3 & 12/17 (only if needed) - BOS regular meeting 3pm

December: 12/8 @ 2pm & 12/9 @ 2pm - Dept Head Budget Meetings

December: 12/24 Employee Christmas Lunch

7. New Business

- **2nd Half, Tax Year 2014 Property Tax Commitment**

The 2nd half 2014 Property Tax Commitment was present to and signed by the BOS.

- **PRIMEX Multi Year Agreement**

Mark reviews the proposed PRIMEX insurance rates for Worker's Compensation and Property/Liability. The WC increase of 18.7% is mainly due to an injury during Police Training last year. The P/L is being held to a 3.4% increase and has been well managed overall by department heads. The unemployment compensation decreased 42.6%. Mark also presents the Contribution Assurance Program (CAP) and benefits of entering into the CAP program for 2016/17 are that it limits increases to premiums to no more than 9% per year.

Bill Larsen motions to enter into a 2-year Contribution Assurance Program (CAP) with Primex for primary insurances.

Margaret Turner: 2nds.

The motion passed on a unanimous voice vote.

- **Equalization Sheet to NH DRA**

The 2014 Equalization Municipal Assessment Data Certificate from NH-DRA is presented for review and sign by the BOS.

- **Interest Abatement Request – Scott and Carolyn Martin**

Mark reviews interest abatement request with the BOS and informs them of additional requests as well. He provides them with a list of about 25 properties, which are in alphabetically order, from property owners with historically timely payments who have not made payments upon their 1st half tax bill. It is the assumption that a stack of bills from the 1st issue was lost in the mail, and thus these owners did not receive their bill and they not make payments on time. Mark requests the BOS to abate the interest on these accounts.

Bill Larsen motions to give the Tax Collector the authority to abate the interest of the 1st half tax bills of 2014 if paid within the next 30 days.

Margaret Turner: 2nds

The motion passed on a unanimous voice vote.

8. Old Business

- **Reconsideration Request of Recycling Dumpster at Village Condos & Inns of WV**

Agenda item was covered earlier under Privilege of Floor 1.

- **Snow's Brook Dam Update**

Mark reviewed the recent Dam inspection and it is overall in very good shape, and only noted the non-compliance with the “armoring” of the dam which we were already aware of. The impression from the inspector was that if we continue to put money into the Capital Reserve fund, and if we continue with the engineering of the armoring plan, the state would not put much pressure on us to actually do the work in the immediate future. This is in the CIP already, and discussion followed to get it done sooner rather than later before regulations are changed.

9. Correspondence

Mark presented the Health Trust Notice of Premium Renewal which reflects a decrease of 3.7% for employees and a decrease 8% for retirees for health insurance. He also mentions that in addition there will be a return of premium of \$26K for 2014, which will be received in 2015. Bill Larsen asks, as part of the budget process for 2015, to review previous decisions for 2014 the benefit increases and merit increases. Mark proposes potentially returning some of the return to the employees based upon their respective plan, and this will also be discussed as part of the budget process.

Mark reviews Matt Hesser (President of the WVRA) letter regarding the Holiday Lights contest. After discussion, the BOS felt it was best to leave this to the WVRA to administrate and the BOS will judge if they needed them.

Endurafest will not be returning to Waterville Valley for 2015. It was felt that there is an oversaturation for these events at this time.

10. Privilege of the Floor II

None.

11. Board Concerns & Directive

Action Item List:

There is a public information meeting for Dog Ordinance on Saturday, 11/29/14 at 4pm in the multi-purpose of the recreation department.

13. Non-Public Session

Bill Larsen motions to adjourn the meeting.

Mike Aronson: 2nds.

The meeting was adjourned on a unanimous voice vote at 4:25pm.

Respectfully Submitted,
Sharon Charron
Town Clerk Assistant
Town of Waterville Valley