

**WATERVILLE VALLEY, NH  
BOARD OF SELECTMEN  
REGULAR MEETING MINUTES  
Town Offices Lower Meeting Room**

**DATE:** February 11, 2015

**MEMBERS PRESENT:** Bill Larsen, Margaret Turner, and Mike Aronson.

**MEMBERS ABSENT:** None.

**OTHERS PRESENT:** Marilyn Clarkson, Chris Hodges, Jim Mayhew, Dave Noyes, Brooke Wakefield, Sharon Charron.

**1. The public meeting was called to order at 3:02 PM.**

**2. Privilege of the Floor I**

Marilyn Clarkson addresses the BOS asking about the status of her leash law petition and the BOS's decision for including in the warrant. Bill Larsen responds that the petition was not done by the time/date deadline of 4pm on 2/3/15. The petition was discussed, and whether or not it is in the format which can be accepted and enforced. The present content directs the BOS to write a warrant article. In the future, Marilyn Clarkson will consult with Mark Decoteau to have the correct wording and format necessary for a petition warrant article. Additionally discussed was the public hearing on the current dog ordinance and regular BOS meetings, which are all open for public comment on the ordinance. A committee was suggested to offer additional ideas, and Bill Larsen agreed to write an article for the Wig Wag asking for volunteers to serve on the committee. The ultimate goal is to see what can be done to be more effective in enforcing the current, as well as future, ordinance concerning dogs. The BOS will be drafting a clarification to the current ordinance and this will be offered at Town Meeting. Dog waste containers with signage in public places are planned as part of the 2015 Budget. In summary, the BOS is not going to forward the submitted petition from Marilyn Clarkson for the warrant due to multiple reasons; untimely submission, content is a directive to BOS, and validity of signatures and dates. Bill Larsen thanked Marilyn for voicing her concerns and encouraged her to pursue the issue.

**3. Approval of Minutes of December 24, 2014 and January 28, 2015.**

Margaret Turner motions to approve the minutes of 12/24/14 as presented.

Mike Aronson: 2nds.

The motion passed on a unanimous voice vote.

Bill Larsen motions to approve the minutes of 1/28/15 as presented.

Mike Aronson: 2nds.

The motion passed on a unanimous voice vote.

**4. Financial Update**

The financial summary was reviewed. No departments are unexpectedly over budget at this time. At this point we are 11.54% through the year. No discussion followed.

## **5. Department Head Updates**

- **Recreation Department**

The Public hearing is opened at 3:40pm. Brooke presents the proposed fee and discusses the changes presented.

- **Public Safety**

The new ambulance is currently being serviced, and we have not yet taken delivery of the vehicle. Not date yet we can expect delivery. Chris wants to be sure that everything operating as it should for a new ambulance before we do accept delivery.

- **Public Works**

Jim Mayhew reports that it's been quiet, and his crews are keeping busy with snow removal. The town has received comments that the roads have been maintained very well this winter.

## **6. Calendar**

2/25/15 Regular Selectman's Meeting, 3pm.

3/10/15, Tues. Town Meeting Day. Voting is from 12noon – 4pm, and the Deliberative session at 5pm. \*\*times are pending review\*\*

Discussion followed regarding the time of Town meeting and voting. Moderator Marilyn Clarkson stated that she was unaware of the time changes and is unsure if she agrees with them. Various election volunteers should be considered in any time changes regarding the Town Meeting. The BOS recommends that Marilyn speak with Mark Decoteau and Town Clerk, Reggie Breeckner to determine what time works best for the poll workers and the voting public.

## **7. New Business**

- **Annual Audit Balance Sheet**

The BOS refer to a memo from Mark Decoteau outlining the annual audit balances, and the departmental balances at year end for expenditures under/over budget, as well as the revenues collected in excess of the budget. These amounts combined total \$202,764, which combined with the existing fund balance will bring the new FB amount to \$812,975 for FY end 2014.

- **Review 2015 Residency List**

The residency list was reviewed and people were noted as having moved out of town and should be removed from the list. Letters will be sent out to those individuals to confirm they have relocated.

## **8. Old Business**

- **Public Hearing and Approve Fee Schedules**

Bill Larsen opens the Public Hearing on fee schedule changes at 3:40pm. Brooke Wakefield presents the proposed fees for the Recreation Department. Of note was the creation of the "native ID", which would be free to residents, property owners, and employees of the town, and can also be purchased by individuals (\$25) and families (for \$75 / 5 family members) who visit the Rec Dept frequently. Those who purchase the "native ID" would be eligible for the same rates as property owners and residents. To summarize the changes, guest rates are going up overall, and discounts are being offered in the "native" classification. Wedding groups, boat rentals, and private functions were also discussed.

The fee schedule for administrative fees was presented with limited changes. The most noted change was for land use regulations documents which are available through the town website for free. Fees will be charged if the town is requested to print the documents.

No public comments and no further discussion. Bill Larsen closes the Public hearing at 4:09pm.

Bill Larsen motions to approve the proposed changes to the Recreation Department and the Administrative fee schedules.

Margaret Turner: 2nds.

The motion passed on a unanimous voice vote.

Bill Larsen comments that the trash fees that are collected do not cover the costs the town incurs. He looks to discuss this more in the coming year.

- **Review 2015 Town Meeting Warrant Final Draft**

- **Warrant Reviewed**

The item is tabled for the time being. The time of the voting and the deliberative session need to be finalized prior to approval from the BOS. The BOS will have a brief special meeting to approve the warrant.

- **Generator Recommendation**

Dave Noyes reviews the assessment from the electrician with the BOS to determine the size needed for the generator for the DPS/Town Offices. Discussion followed regarding the size which is recommended and what equipment needs to be powered and their respective electric draw from a generator. The recommended size qualifies for the matching grant from the state, and a smaller generator will not qualify for the grant and actually cost the town more money.

Mike Aronson motions to issue approval of the generator article on the 2015 Warrant on behalf of the Board of Selectman.

Margaret Turner: 2nds

Motion passes as 2 in favor, and 1 against.

- **Finalize Board of Selectman's Annual Report**

The BOS reviewed their report and made minor changes.

Bill Larsen motions to approve the BOS report as amended.

Mike Aronson: 2nds.

The motion passed on a unanimous voice vote.

## **9. Correspondence**

## **10. Privilege of the Floor II**

None.

## **11. Board Concerns & Directive**

The BOS discussed the dedication of the Town report.

## **12. Non-Public Session**

The BOS members and Sharon Charron and Chris Hodges go into a non-public session to review a domicile request of Dan Bancroft at 4:52pm.

The BOS members, Chris and Sharon come out of non-public at 4:53pm

Bill Larsen motions to approve the domicile request of Dan Bancroft.

Margaret Turner: 2nds.

The motion passed on a unanimous voice vote.

Bill Larsen motions to adjourn the meeting.

Mike Aronson: 2nds.

The meeting was adjourned on a unanimous voice vote at 4:54pm.

Respectfully Submitted,

Sharon Charron

Town Clerk Assistant

Town of Waterville Valley