

**WATERVILLE VALLEY, NH
BOARD OF SELECTMEN
REGULAR MEETING MINUTES**

DATE: February 26, 2014

MEMBERS PRESENT: Bill Larsen, Mike Aronson, Margaret Turner.

MEMBERS ABSENT: None.

OTHERS PRESENT: Bob Guilbert, Aggie Guilbert, Ray Kucharski, Marilyn Clarkson, Krista Katz, John Voter, Jim Mayhew, Chris Hodges, Tom Quackenbush, Sharon Charron.

1. The meeting was called to order at 2:58 PM.

2. Privilege of the Floor I

Bob Guilbert comments regarding his observations of on-street parking on Lost Pass Rd last weekend. This is relative to the tubing operation at the golf course property. Bob also noticed that the designated overflow parking at the golf course maintenance area had not been plowed, so that area was not available to be used for parking. Coincidentally, that area was plowed just yesterday for Special Olympics usage. Discussion followed regarding the posting of "No Parking" signs at areas where on-street parking tends to occur during busier times, as during vacation weeks or special events, and whether or not these should be permanent or temporary signs. Ray Kucharski comments on behalf of the PB and the decisions made at PB meetings and if the information is communicated. Chris Hodges states that several parking tickets were issued last weekend in that area, as well as Boulder Path Rd. near BBTS property. The DPS will communicate to the WCI, the Ski Resort (who operates tubing) and Sports Center that there is no on-street parking. Additional comments were made concerning the added parking at the WMAC and how it hasn't had any impact in reducing on-street parking. Ray states that WCI & the mountain will be returning to the PB in May 2014 for a report on the tubing operation. Mark will contact the WMAC & WCI regarding parking situations and solutions to overflow parking.

3. Approval of Minutes

Bill Larsen motions to approve the minutes of 2/12/2014 as written.

Mike Aronson: 2nds.

The motion passed on a unanimous voice vote.

4. Financial Update

An updated financial report as of 2/21/14 is included in BOS packet, however with Mark absent due to illness it was decided to defer discussion to the next meeting.

5. Department Head Updates

• **Public Works**

Jim Mayhew reports last week was pretty busy with snow removal. Bill Larsen relayed a citizen complaint regarding tree branches being broken when pushing back snow banks. Additional comments regarding the circle turnout at Town Square and the banks being so high visibility is somewhat impaired when turning out of circle. Jim comments that next season he's going to

have a meeting with private plow drivers regarding the proper way to plow snow, being with traffic, and it doesn't seem that any are following the rule. Jim states we are good with road salt supplies.

- **Recreation Department**

No recreation department update for this meeting. No update on filling the positions previously discussed.

- **Public Safety**

Chief Hodges reports it has been quiet lately, with only a few ambulance calls to the mountain this past weekend. There is no update on the break-ins, as the investigation is ongoing.

6. Calendar Review

- Town Meeting is Tuesday, March 11th, 2014. BOS coverage during the election will be:

Mike Aronson	11am to 2pm
Bill Larsen	2pm to 7pm
Margaret Turner	3pm to 7pm
- Next meeting March 12th, 2014 at 3pm or immediately following Town Meeting.

7. New Business

- **Review Town Meeting with Kevin Saba**

Bill Larsen thanks Kevin Saba for stepping into the position of Town Moderator for the upcoming Town Meeting on March 11, 2014. The Selectman review a number of items with Kevin regarding the meeting including the 2014 Town Meeting Warrant, the rules of order, non-voters speaking, time limits on individuals speaking, amendments to articles must be in writing to moderator, amended articles re-read by the moderator, warrants by petition, voting on articles by show of cards and/or voice, and presenters from the floor requiring technology should coordinate it in advance.

- **RSMS and Culvert Assessment Program with NCC**

This is a new program being initiated by NCC to develop a Road Surfaces Management System and Culvert Assessment to help communities plan for and save money on future road and culvert repairs. Jim has let NCC that Waterville Valley is interested in participating in being a pilot town. More information will be arriving from NCC in the next few months on program.

- **WVRA Request to Release Funds**

Mike Aronson motions to approve the release of \$1,800 to the WVRA for wedding advertisement/group business in NH Wedding Magazine.

Bill Larsen: 2nds.

The motion passed on a unanimous voice vote.

- **Sidewalk Bond at WVBBS Project**

Chris Hodges summarizes for the BOS. WVBBS is seeking the occupancy permit for the training center. Due to winter the sidewalk and parking areas are not finished as part of the project. Chris suggested the remaining work be bonded in order to issue the occupancy permit for WVBBS. The contractor, John Voter, will work with Jim Mayhew as to when work can commence after the spring thaw. Discussion followed regarding a time deadline, and the amount of the Bond to be issued. The amount agreed upon for the bond was \$10,000, or cash, and the

occupancy permit will be issued conditional upon the completion of sidewalk and parking work by July 1st, 2014.

Bill Larsen motions to grant WVBBTS a conditional occupancy permit for their training center building conditional upon the remaining work of constructing the sidewalk and parking areas is completed by 7/1/14, and to have a bond issued, or cash equivalent, in the amount of \$10,000 if the work is unfinished.

Margaret Turner: 2nds.

The motion passed on a unanimous voice vote.

Krista Katz asked the BOS about who maintains the sidewalk. The question is answered in that the Town would be responsible for the maintenance.

8. Old Business

- **Assessing Information from Mark Neider**

Mark Neider has completed the required work for the DRA to bring reports into compliance. The submitted report is informational for the BOS.

9. Correspondence

- **DRA Update**

Mark reports that there is no provision to allow for an increase of to the 1st half tax bill. It must be 50% of the preceding year's total tax. Mark Neider is working on USPAP report to DRA and is making changes to bring the report into compliance and should have done by next BOS meeting on 2/26/14.

- **WVRA Funding**

Mark spoke with WVRA / Mike Somma regarding the \$7,500 funding threshold from the Town. The amount of \$1,620 in the current FY1014 budget, along with the remaining \$5,880 being carried forward from the FY2013 budget for the total amount funded to WVRA from the town to \$7,500.

10. Privilege of the Floor II

Chris Hodges asks for a BOS member to be present at the Special Olympics Opening Ceremonies and welcome everyone to town. Mike Aronson agrees to do it.

11. Board Concerns & Directive

Bill Larsen has two items to bring up. The first is that a citizen has asked if the town has facilities to store their kayak. At this time, we do not. The second item is that when a property is sold, can the fire/police go in and check to be sure smoke detectors are functioning properly. Chief Hodges responds that it is already a state law that they must be functioning properly, and that is not something that he wants to get involved due to the liability if someone else alters the alarm after an inspection.

Action Item List:

- Mark will contact the WMAC & WCI regarding parking situations and solutions to overflow parking.

12. Non-Public Session

The 3 BOS members go into non-public session at 4:27 to review a domicile request.

Those present come out of non-public at 4:38pm.

Bill Larsen motions to approve the domicile request of Matthew Chester & family.

Margaret Turner: 2nds.

The motion passed on a unanimous voice vote.

Bill Larsen motions to adjourn the meeting.

Margaret Turner: 2nds.

The meeting was adjourned on a unanimous voice vote at 4:39.

Respectfully Submitted,
Sharon Charron
Town of Waterville Valley