

**WATERVILLE VALLEY, NH  
BOARD OF SELECTMEN  
REGULAR MEETING MINUTES**

**DATE:** February 27, 2013

**MEMBERS PRESENT:** Chairman Bill Larsen, Margaret Turner, Mike Aronson

**MEMBERS ABSENT:** none

**OTHERS PRESENT:** Ray Kucharski, Pat Kucharski, Bruce Saenger, Mark Decoteau, Sharon Charron

**1. The meeting was called to order at 3:00PM**

**2. Privilege of the Floor I**

**3. Approval of Minutes**

Margaret Turner motions to approve the minutes of 2/14/2013 with changes.

Mike Aronson: 2nds.

The motion passed on a unanimous voice vote.

**4. Financial Update**

Mark presents current financials and states we are currently at 15.38% through the year. So far, we are on budget at this time with expenditures at 17%. Highways remain over at this time due to winter maintenance, overtime and salt purchases.

**5. Department Head Updates**

- **Recreation Department**

February MA vacation week was busy with evening activities. School was still in session for WVES, so no daytime programs could be held in the gym.

- **Public Safety**

Complaints were received from some area lodges about the Hockey tournament participants over the past weekend. It was suggested that a meeting be held in April with the Hockey Academy directors to have a discussion. Overall, MA vacation week was busy and went well.

- **Town Offices**

We have approval by DMV to begin the "One-Check" system starting March 12, 2013. This is the 1<sup>st</sup> step in transitioning to accept credit cards and on-line registration renewals. The Town Report has been sent to printers, and we are awaiting the proof and anticipate having it back by March 4<sup>th</sup>.

**6. Calendar Review**

- 3/1 & 3/5 Public Water Meter Project Meetings
- 3/12/13 is Town Meeting. Brief BOS meeting to follow at 5:00pm.

- 3/15/13 Bid Opening for Water Meters.
- 3/27/13 BOS Regular Meeting. Water Meter Bid will be awarded.

## **7. New Business**

- **Review Town Meeting Order**

Bruce Saenger, Town Moderator, reviews the outline for the Town Meeting. No changes from last year's format. Rules of order & presentations to be handed out at check in. Discussion follows regarding presentations of each article & voting procedures. Ballot items to be voted on will be color coordinated with ballot boxes.

- **Review Water Meter Project**

A discussion was had regarding the water meters and how usage will be billed. A minimum usage will be included as part of flat rate system base upon state averages for usage, multiplied by the number of units in a building. The discussion continued as to how to bill for overages based upon the state requirements for the RDA Funding for the Water/Sewer Project. The general consensus was to bill any overages in a way as simple as possible, and potentially pro-rate any overage to the units within the building affected by the overage. It was suggested to consult with Town Counsel as how best to bill the overages. Mark also mentioned that there will be a grace period where data is collected and analyzed. Many of the commercial meters that are currently in place are older and may not be properly functioning to record the correct amounts of water used. A grace period, of which the length is not yet established and could be up to 1 year long, will be implemented to collect the data needed to determine an average use with the new meters. Mark reviews the presentation for the public meetings on 3/1 and 3/5.

- **Sign Permit for Northstar Realty**

The Board of Selectman agreed to waive the applications process/fees for Northstar Realty for realty "Open House" signs as is done for the other realty companies in town provided the signs are well kept and adhere to the standards as outlined by the town sign ordinance.

## **8. Old Business**

- Sign deed back to Mrs. Melican. Mark presents to BOS for their signatures.
- Bond Anticipation Note for RDA Project for \$75,000 is presented to BOS and signed.

Bill Larsen brings these topics back from old business;

- Noon Peak Rd. paving contract quote on the section of road previously discussed.
- Moose Run intersection – Solar Light. Getting prices for light & installation.
- Discussion of a land swap with Brox property (Mad River Farm, LLC which is by Gateway). Mark to research & get back to BOS.
- "Adopt-A-Highway" sign sponsorship on I-93, as previously presented by Tom Gross. Mike Aronson motions to approve \$1,000 for the "Adopt-A-Highway" sign sponsorship on I-93.

Bill Larsen: 2nds.

The motion passed on a unanimous voice vote.

- WVRA – Dues structure was reorganized and presented by Mike Aronson. WVRA is asking for the Town to contribute annual dues of \$1,000.  
Bill Larsen motions to authorize the Town to pay the WVRA Fees upon receipt of the invoice.  
Margaret Turner: 2nds the motion.  
The motion passed on a unanimous voice vote.
- The subject of River Rd. sewer hookups was presented by Margaret. It was suggested to remind homeowners on River Rd. by sending a letter to them that the sewer tap fees continue to be waived through 2013 and that the town will help facilitate the process by recommending a contractor. It would be in the best interest of those interested homeowners to combine together to reduce costs of the installation of the hookups.

## **9. Correspondence**

- Mark presents the NH Business Review article that was about Stone Property Management to the BOS for their information.
- Mark reviews the interview that took place with WigWag writers David Britton and Eric MacLeish and the questions posed by them.

## **10. Privilege of the Floor II** **None.**

## **11. Board Concerns & Directives**

### **Action items**

- Mark to provide content to Wig Wag regarding warrant article for SPM property.
- Mark to set up meeting with Hockey Academy directors in April.

## **12. Non-Public Session**

The 3 Board Members, Mark Decoteau & Sharon Charron go into non-public at 4:20pm for the purpose of reviewing a domicile request.

The 3 Board members continue discussion in non-public.

The Board comes out of non-public at 4:30pm

Bill Larsen motions to approve the domicile requests of Bruce & Linda Johnasson and family contingent upon their arrival date.

Margaret Turner: 2nds.

The motion passed on a unanimous voice vote.

Bill Larsen motions to adjourn the meeting.

Mike Aronson; 2nds.

The meeting was adjourned on a unanimous voice vote at 4:35pm.

Respectfully Submitted,  
Sharon Charron  
Town of Waterville Valley