

**WATERVILLE VALLEY, NH  
BOARD OF SELECTMEN  
REGULAR MEETING MINUTES**

**DATE:** January 8, 2014

**MEMBERS PRESENT:** Bill Larsen, Mike Aronson, Margaret Turner.

**MEMBERS ABSENT:** None.

**OTHERS PRESENT:** Mark Decoteau, Jim Mayhew, Chris Hodges, Sharon Charron.

**1. The meeting was called to order at 3:07 PM.**

**2. Privilege of the Floor I**

None.

**3. Approval of Minutes**

Bill Larsen motions to approve the minutes of 12/30/13 as presented.

Mike Aronson: 2nds.

The motion passed on a unanimous voice vote.

**4. Financial Update**

Mark reports that the end of year billing is complete. Also all department heads have submitted their final bills. Expenditures have been updated to reflect adjustments resulting in an estimated \$86K budget year-end balance. Revenues are estimated be \$165K over the budget. Both of these combine into an estimated \$250K, which would go into the fund balance. The fund balance at this time is at \$750K, and this will bring the fund balance total of approximately one million dollars. Bill Larsen comments that all departments head should be thanked for keeping their respective department expenses under control.

**5. Department Head Updates**

- **Public Works**

Jim Mayhew reports that vacation period went well. Trash and recycling were at their normal levels of being higher due to the number of guests and residents in town. There was a discussion regarding peak periods of trash/recycling collection. The possibility of subcontracting a 2<sup>nd</sup> truck during these peak times, or to have the 2<sup>nd</sup> truck/subcontractor collect recycling. It was suggested to have another conversation regarding recycling with the larger commercial entities in town.

The discussion will be revisited at a future time.

- **Recreation Department**

Rachel was attending a conference and absent today. Bill Larsen asked about the climbing wall revenue, which he noticed had declined, and wondered why this has occurred.

- **Public Safety**

Chris reports that everything was good and things have been relatively quiet. DPS Officer accommodations were briefly discussed.

## **6. Calendar Review**

- The BOS meeting scheduled on January 22, 2014 at 3pm will be changed. Margaret does have a conflict with this date and will let us know. Likely the date will be 1/21/14.
- Budget Hearings will be Feb. 5<sup>th</sup> at 6pm at the Recreation Dept.
- Bond for Warrant article will be posted next week.
- Town Meeting is Tuesday, March 11<sup>th</sup>, 2014

## **7. New Business**

- **\$482,000 Bond Bid Results**

Mark reports that it was sent to 3 banks, and we only received 1 bid back from MVSB. Citizens replied that the amount was too low for them to submit a bid. Northway responded that they did not receive enough information to bid. Mark asked if the BOS would request of him to make contact with Northway to inquire as to what further information they are in need of to make a bid, and also to contact MVSB to ask if they will extend their bid, or offer them the opportunity to bid again and have another bid opening on 1/21/14.

- **Fireworks Ordinance Discussion**

Due to recent complaints stemming from individuals lighting fireworks over the vacation weeks, Chris presents the proposed changes to the fireworks ordinance. These proposed additions involve individuals only and would require them to be properly licensed and hold a current operator license, or a Certificate of Competency issued by the State of New Hampshire. Also required would be a valid certificate of insurance on file with the Department of Public Safety as well as a Fireworks Permit completed within 7 days prior to the date of the display and approved by the Director of the Department of Public Safety. Those found in violation of this ordinance would be fined up to \$500. Mark will check with town counsel regarding the current ordinance and whether or not it needs to go to Town Meeting for amending it with the proposed language. It was recommended that there be a few signs posted in town pertaining to fireworks stating "Unauthorized Fireworks Prohibited." The Forest Service also posts signage prohibiting fireworks in campgrounds and the national forest.

- **Review and Sign the Water and Sewer Warrant 4<sup>th</sup> Quarter FY2013**

The warrant was presented, reviewed and signed by the BOS.

Bill Larsen motions to sign the 4<sup>th</sup> Qtr 2013 Water/Sewer commitment.

Margaret Turner: 2nds.

The motion passed on a unanimous voice vote.

- **Appointment of Alternate(s) to Zoning Board of Adjustment**

Mark reports that the ZBA has a few vacancies which need to be filled. Pat Sullivan (ZBA Chairman) would like to submit Kevin Brayton's name for the alternate position. Other names mentioned for potentially becoming ZBA members include Erich McLeish, and Mike Mullen. It was felt best to not have spouses serve on the same board, and since Jean Mullen currently serves as a ZBA alternate it was best to not appoint her husband at this time. It was suggested that a current Planning Board member move to the ZBA instead and Mike Mullen could serve on the Planning Board. Mark will discuss this scenario with Planning Board Chairman, Ray Kucharski.

Mike Aronson motions to appoint Kevin Brayton as an Alternate Member of the ZBA.

Margaret Turner: 2nds.  
The motion passed on a unanimous voice vote.

Mark also informs the BOS of a current application before the ZBA for the purpose of informing the BOS of their right to review the decision of the ZBA and their right to file an appeal if they disagreed with the ZBA's decision.

## **8. Old Business**

- **TY2014 Budget**

Mark reviews the current Bond debt with the BOS, along with their scheduled 2014 payment plans, and by project and/or department. He also reviews the 2014 proposed bond and breaks it down by department and project. Discussion follows regarding the bond debt total by year going forward including both current & proposed bonds. The question was then raised, and discussed, if some of the fund balance should be used for a portion of the capital items, for example the ambulance project and the wastewater comminuter. It was decided that the ambulance and the comminuter be paid for out of the fund balance. Also discussed were the proposed website upgrades, which were presented last meeting by Virtual Town & Schools. The website costs will be applied to the 2013 budget since there were no expenditures to the website as a line item in 2013FY. The number of full time employees was also discussed and there is no additional proposed funding above the 20 full time employees at this time. The Selectman recommended the budget amount of \$4,249,229.

## **9. Correspondence**

### **10. Privilege of the Floor II**

None.

### **11. Board Concerns & Directive**

In response to the letter received from Cascade Ridge HOA, Mark reviews the Cascade Ridge HOA and Moose Run HOA road agreements with the town with the BOS. These were both warrant articles at the 2008 town meeting. After reviewing the Cascade Ridge warrant, it was determined that the adjacent drainage systems were located in 3 areas clearly marked on the map, and did not include the retention basin at the bottom of the hill.

After reviewing the 2008 warrant for Moose Run and their corresponding maps, it was determined that the pond on the golf course, and the pipe leading to the pond's forebay was not included on the map as part of the adjacent drainage ditches, as the warrant states. Discussion followed and it will be communicated to the HOA that this area is not under the maintenance of the town. Mark will clarify this with the Moose Run HOA.

### **Action Items:**

- Mark to draft response letter to Cascade Ridge HOA and review both Cascade Ridge and Moose Run road agreements.

## **12. Non-Public Session**

The 3 BOS members go into non-public session at 4:20pm.

Those present come out of non-public at 4:50.

Bill Larsen motions to adjourn the meeting.

Mike Aronson: 2nds.

The meeting was adjourned on a unanimous voice vote at 5:00pm.

Respectfully Submitted,

Sharon Charron

Town of Waterville Valley