

**WATERVILLE VALLEY, NH
BOARD OF SELECTMEN
REGULAR MEETING MINUTES**

DATE: January 23, 2013

MEMBERS PRESENT: Chairman Bill Larsen, Margaret Turner, Mike Aronson

MEMBERS ABSENT: none

OTHERS PRESENT: Ian McKinnon, John Carpenter, Bryant Linares, Paul Mercier, Mark Decoteau, Sharon Charron

1. The meeting was called to order at 3:00PM

2. Privilege of the Floor I

Paul Mercier of Mercier Group commented that he was nearing completion of the financial audit of Town records for 2012 and it was going well. He welcomed any calls regarding the audit from the Board.

Bryant Linares – Speaks to his domicile request. He introduces himself and answers questions regarding his application.

3. Approval of Minutes

Bill Larsen states the minutes from 1/9/2013 he read seemed to be a blend of the 2 previous meetings, and not complete. Sharon will review and will present at the next BOS meeting.

4. Financial Update

The Budget Review & Bond Hearing is scheduled for February 6, 2013 at 6:00pm at Town Office meeting room. Mark presents the budget summary and proposed warrant articles for FY 2013. Mark reviewed the final numbers for FY 2012 and the undesignated fund balance with the BOS.

5. Department Head Updates

- **Public Works**

The Town has received the special use permit approval for the Forest Service for the new well site. The project will begin this springtime.

The Water/Sewer Project Summary is presented by Mark and includes the approved Town budgets, the expenditures to date, and the USDA Funding breakdowns. Proposed work still to be done includes well house #2 relocation, the modeling project, and new water meters. The relocation of well house #2 would not be covered by USDA funding. Discussion follows with regards to the Bond Anticipation Notes and converting them to a long term note to begin repaying that debt. The relocation of well house #2 is discussed, as portions will be covered by USDA, but some will not be covered by USDA funding as it was not included as part of the original project. It became evident due to Hurricane Irene flooding that it needed to be relocated to a higher location. It was recommended to explain the project and the USDA funding breakdowns in a statement to the community.

- **Dam Project** – Marks reports on the amoring of the Corcoran Pond Dam and plans for the re-design with engineers and DES. Looking towards Town Meeting in 2014 for this project to be presented.
- **Town Offices – Car Registration Process Changes/Credit Cards**
We are in the process of moving to an on-line payment system for auto registrations, as well as tax payments. There will be a fixed amount convenience fee for the transactions. Step one of the process is moving to a one-check system with DMW, and once that is running smoothly, then we will move to the on-line credit card system.
- **Town Hazard Mitigation Plan Revisions**
This has been an on-going process and meetings have taken place over many months to revise and update the plan. The Forest Service, NH-DOT, and the Mountain have also been involved in the meetings to revise the plans. This is a requirement for FEMA funding.

6. Calendar Review

- January 29, 2013 MPD Jersey Palooza at Legend's 7pm.
- February 6, 2013 6pm Budget Hearing
- February 13, 2013 3pm BOS scheduled meeting

7. New Business

- **Ian McKinnon - Eagle Scout Project Plan**
Ian is proposing to build informational kiosks that will provide historical & natural resource information at locations in Waterville Valley. These will be primarily located in the north end of town in an interconnecting loop. Ian will have to work with the Forest Service, and looks to involve the WVAIA and the Historical Society as well.
- **An Intent to Cut from Garland Lumber** is presented for approval. Lot is located off of the Kancamangus Highway.

Bill Larsen motions to approve request of Intent to Cut from Garland Lumber as presented.

Margaret Turner: 2nds.

The motion passed on a unanimous voice vote.

- **Abatement Requests – Billings in Administrative Error**
There were several improper bills that were identified from the last Water/Sewer billing which need to be administratively abated. The problem is corrected and we hope it doesn't happen again.

Bill Larsen motions to approve the abatements for the Kersh's and the Brayton's for the 4th qtr 2012 Water/Sewer billing due to errors.

Margaret Turner: 2nds.

The motion passed on a unanimous voice vote.

8. Old Business

- **Stone Property Management Update**

A chapter 7 request for involuntary bankruptcy has been filed against SPM. There was also a lien filed for \$304,000 by Mountain Sun Quarters.

- **Personnel Policy Proposed Changes**

The policy changes have been discussed within in each department, and a few employees expressed concern with regards to the changes of overtime. Overall, the changes were understood, and those who expressed concern understand how the differences going forward. Discussion follows regarding on-call status, compensation of on-call status, and overtime calculations.

Mike Aronson motions to adopt the Personnel Policy changes as presented.

Margaret Turner: 2nds.

The motion passed on a unanimous voice vote.

- **Schuss Bus FY 2013 Funding Request**

The Schuss Bus system was established in 1996 and the ongoing arrangement since then for the funding was as follows: 50% from ski area, 25% from participating lodges and 25% from the town. The recent request from the Mt was \$48,000 for the current year. The mountain will supply the budget breakdown to accompany the request. This amount is the same as last year, and it currently budgeted. Bill Larsen makes mention of the proposed warrant article for a Transportation Study for the Town and asks if the mountain wants to participate by including the Schuss Bus System, providing the article is approved at Town Meeting. Mike Aronson mentions payments regarding the Pedestrian Bridge, and the possibility of taking the Pedestrian payment from the mountain against the Town's payment for the Schuss Bus.

- **Town Building Committee**

Mike Aronson reports from the Building Committee and they will have a recommendation to present to the Town.

9. Correspondence

- **NCC Letter Regarding Town Representatives**

The North Country Coalition is a regional planning commission which represents Northern Grafton County and Coos Country. As part of the NCC's 10 year economic development plan they are asking for 2 representatives to represent Waterville Valley. Notices for volunteers were distributed to BOS, Planning Board, ZBA, and Conservation Commission members.

- **Osceola II Townhouses – Dumpster Enclosure**

Osceola II Townhouses Condo Board is asking for an extension on the time frame for construction of an enclosure from May 2013 to the end of the year 2013. They will coordinate the location of the enclosure with Jim Mayhew & the Public Works Dept to provide access for the trash truck. Discussion followed regarding the possibility of a recycling dumpster within the enclosure as well.

The central transfer station for recycling and trash has been very active since it started in December. There seems to be some use of the recycling facility by non-residents, and it

was suggested that signage be placed stating it is for use of Waterville Valley residents and overnight guests only.

Mark alerts to BOS to the renewed contract with the State regarding the remediation of gas station lot (now the Transfer Station) and the contamination of the soil from the tanks. The State of NH has sued the oil companies and have settled with many of them. The State now has ample funds from these settlements and wants to proceed with active remediation. They want to come in and remove the soil, at their expense, and replace the pavement. Mark has requested a year extension, and we are waiting for their response.

10. Privilege of the Floor II

11. Board Concerns & Directives

Chairman Larsen proposes to include 2013 Goals & Objectives on future agenda's for the BOS meetings to initiate discussions.

Action items

- Mountain to provide the Town with the budget breakdown of Schuss Bus for 2012-2013 winter season.
- Mark to have a summary breakdown on recycling dollars spent against from the approved plan for the 2/6/2013 Budget/Bond Hearing.
- Add to agenda for next meeting Goals & Objectives for 2013.

12. Non-Public Session

The 3 Board Members, Mark Decoteau & Sharon Charron go into non-public at 4:35pm.

The 3 Board members continue discussion in non-public.

The Board comes out of non-public at 4:45

Bill Larsen motions to deny the domicile request of Bryant Linares with the recommendation to proceed in living here and return to the BOS in 6 months with an update.

Mike Aronson: 2nds.

The motion passed on a unanimous voice vote.

Bill Larsen motions to adjourn the meeting.

Margaret Turner; 2nds.

The meeting was adjourned on a unanimous voice vote at 4:50pm.

Respectfully Submitted,
Sharon Charron
Town of Waterville Valley