

**WATERVILLE VALLEY, NH  
BOARD OF SELECTMEN  
REGULAR MEETING MINUTES**

**DATE:** June 12, 2013

**MEMBERS PRESENT:** Chairman Bill Larsen, Margaret Turner, Mike Aronson

**MEMBERS ABSENT:** none

**OTHERS PRESENT:** Bob Wildes, Tom Myrick, Mark Decoteau, Chris Hodges, Sharon Charron, Jim Mayhew.

**1. The meeting was called to order at 3:00 PM**

**2. Privilege of the Floor I**

Bob Wildes presents to the BOS a draft of a non-binding reservation agreement for Green Peak Development Partners and prospective buyers. Discussion follows regarding the current regulations which prohibit a lot being “offered for sale” and the reservation agreement. It was the consensus of the BOS that the reservation agreement was not an offer for sale. It was suggested that the Planning Board review the current regulations and consider changes.

Bill Larsen motions to approve the use of the non-binding reservation agreement for the next phase of Green Peak for the Green Peak Development Partners.

Mike Aronson: 2nds.

The motion passed on a unanimous voice vote.

**3. Approval of Minutes**

The approval of the minutes of 4/10/2013 is deferred to the next regular BOS meeting on 6/26/12.

Bill Larsen motions to approve the minutes of 5/22/13 as presented.

Margaret Turner: 2nds.

The motion passed on a unanimous voice vote.

**4. Financial Update**

Currently we are at about 44% through the year and 39% spent on budget. All departments look good at this time for expenses. There was a brief discussion of the Ice Arena physical plant, and it was suggested that they should come to a future BOS meeting to update the Board on how things are going and to address any maintenance concerns.

**5. Department Head Updates**

- **Public Works**

Tripoli Rd project is going well. Paving will begin as early as next week. Road closure updates for Tripoli & West Branch Rd. will be posted on the Town website and sent via email by a Nixle message. The water meter project is progressing and we are working with town engineers and USRDA to develop the installation recommendations to discuss

with the condo associations. Currently there is a water leak in Windsor Hill Condo's and they are locating the leak to make the necessary repairs.

- **Public Safety**

The Fishing Derby on Memorial Day Weekend went well, despite the cool & rainy weather. The Public Safety Academy just finished up and also went very well. There are some upcoming events this summer which include a Breakfast at the Firehouse, and a national program called "Coffee with a Cop" which is an informal meeting to discuss any citizens concerns and questions.

- **Recreation Department**

The Rec Dept is gearing up for the summer camps & events, and summer staff training begins next week. Registrations for the day camp are being received weekly.

## **6. Calendar Review**

Next regularly scheduled meeting on 6/26/13. Mark will be absent.

The 1<sup>st</sup> meeting in July will be 7/10/13.

## **7. New Business**

- **Yield Tax Assessment**

The 2 yield tax assessment forms are presented and signed.

- **Water Department Consumer Confidence Report**

The Water CCR is presented and it will be distributed by mail to our water customers and available at the lodges and commercial properties as well.

## **8. Old Business**

- **Review and Sign Bond Issue Paperwork**

The bond issue paperwork is presented and signed by the BOS.

- **SPM Parcel Clean-up**

A discussion was had concerning what action should take place concerning the clean-up of the property. The previous deadline was May 15, which has passed. Per town counsel, the Town needs to get written permission to go onto the property. The action decided upon was to write a letter to SPM from Chris Hodges, as the Code Enforcement Officer, to get permission to clean up the property and bill SPM for the costs thereof, or impose the fines as being in violation of the Town's Ordinance.

- **Property Maintenance Contractor Storage Yards**

A particular piece of property, which was re-zoned approximately 18 month ago from Village Commercial (VC) to High Density Residential (HDR), is currently being rented to a property maintenance company which is using as a staging area for his business. It was previously leased to SPM to store equipment in the winter months. It was felt that this location cannot be utilized as a staging area for his employees to arrive to work to be dispatched from to do their tasks. Chris Hodges will talk the company who is currently renting the garage to determine his intentions of future use.

## **9. Correspondence**

## **10. Privilege of the Floor II**

Chris Hodges presents on behalf of BBTS a proposal for a temporary ramp and rails/jumps for training. The BOS questioned whether or not it was temporary, with temporary meaning it would be disassembled and removed at the end of the season. Discussion followed with regard to the security and safety of the site, and if it is temporary, a date established for the removal. The temporary items would be the rails, mats, jumps, and fencing. If it is going to be left in place than it was felt that BBTS needed to have a Site Plan Review before the Planning Board. Chris will communicate this to BBTS.

Jim Mayhew arrived late after repairing the water leak today in Windsor Hill. It is a permanent repair, until another issue presents itself. He spoke an alternative type of repair which is called slip-lining. He will report back to BOS if he felt this type of repair would be a more suitable fix in the future.

## **11. Board Concerns & Directives**

- Sharon Charron presents to the BOS a letter to the NH-DMV to appoint her as the Municipal Agent for the Town. The letter is signed by the BOS.
  
- **Action items**
  - Write a letter to SPM from Chris Hodges, as the Code Enforcement Officer, to get permission to clean up the property and bill SPM for the costs thereof, or impose the fines as being in violation of the Town's Ordinance.
  - Chris Hodges will talk the company who is currently renting the garage to determine his intentions of future use.

## **12. Non-Public Session**

The Non-public session was not needed.

Bill Larsen motions to adjourn the meeting.

Margaret Turner: 2nds.

The meeting was adjourned on a unanimous voice vote at 4:00pm.

Respectfully Submitted,  
Sharon Charron  
Town of Waterville Valley