

**WATERVILLE VALLEY, NH
BOARD OF SELECTMEN
REGULAR MEETING MINUTES**

DATE: November 26, 2013

MEMBERS PRESENT: Bill Larsen, Mike Aronson, Margaret Turner.

MEMBERS ABSENT: None.

OTHERS PRESENT: Chris Hodges, Mark Decoteau, Tom Quackenbush, Sharon Charron.

1. The meeting was called to order at 3:00 PM.

2. Privilege of the Floor I

Mark Decoteau updates the BOS regarding the WVES Skating program ice time schedule and through a conversation with Jon Fontas of the Ice Arena, and he apologized for any changes that affected the school program. They will work it out with the school to accommodate their schedules.

Pat Kucharski reports to the BOS that she did not find support for her petition regarding leaf blower restrictions. Although, she did not get support at this time, she did open up the topic for discussion to look further into the existing noise ordinance as well as times of days, and days of the week that an “unreasonable” amount of noise isn’t allowed. Chief Noyes reviewed the noise ordinance and times with DPS members for enforcement purposes. This was also listed as item 8-B on today’s agenda.

A dog waste complaint was discussed (agenda item 7-C) and upon review of the Town ordinance it was felt that it already covered in the existing ordinance.

3. Approval of Minutes

Bill Larsen motions to approve the minutes of 11/26/13 as amended.

Mike Aronson: 2nds.

The motion passed on a unanimous voice vote.

4. Financial Update

We are at 90.4% through the year at this time and no departments which are expended ahead of expectations for this point in the year.

5. Department Head Updates

- **Recreation Department**

Pickleball is doing great with high attendance. Special events calendars for the holiday’s and December schedules are out. The adult program position is still vacant. The general programming position has been filled.

6. Calendar Review

- Customer Appreciation Day at Town Square is 12/5/13.
- Next BOS meeting is December 11, 2013 at 3pm.
- 2014 Budget review with Dept Heads 12/18 at 2pm and 12/19 at 2pm

7. New Business

- **Recommendation for Repairs to Public Safety Utility Pick-up**

The repair quote is for repairs to the truck bed because it is rusting out. Aside from the rust in the bed, the truck is mechanically sound. But without repairs to the bed, it will not pass state inspection. The quote from Thornton Collision is for \$8,000 and will include a new truck bed and repairs to the fenders. Mark suggests using contingency funds to cover the cost of repairs. Margaret Turner commented if there was only one quote, we should get another one to be sure we are getting the best price. The BOS felt as long as the repairs came in under \$8,000 the work should be done. No motion needed.

- **Flexible Spending Account Changes under ACA**

Mark presented notification from our Flexible Benefits Coordinator notifying us of changes that are possible under the Affordable Care Act (ACA). After discussion the BOS felt that it would give employees a complete roll-over of funds up to \$500 per year, from one year to the next. This can be reviewed and changed from year to year.

Bill Larsen motions to allow \$500 roll-over for Flexible Spending Accounts in accordance with ACA recommendations for employees.

Margaret Turner: 2nds.

The motion passed on a unanimous voice vote.

- **Holiday Lights Competition**

Jan Stearns has resigned from being the Holiday Lights Coordinator and Judge. There was no one who has come forward to volunteer to fill her shoes. Mark proposed that the Selectman take on the task. After discussion they agreed to take on the task. They agreed to the date of December 10th to drive around town judge the lights (5pm to start), and will announce the winners at the next Selectman's meeting on 12/11/13.

8. Old Business

- **Water Sewer Project Update – Meter Pit Installations**

Mark presents financial information pertaining to moving \$482,000 from Bond Anticipation Notes (BAN) to Bonds as rates are now very low. Discussion involved the budget for the W/S project, the USDA-RD approvals and the changes, which include the pump house relocation. The details of the funding provided by the Town and Rural Development and who has paid for what, as well as what items are eligible and ineligible expenses, and how much money the Town must pay out in expenses in order to receive the RD funding were all part of the discussion.

Mike Aronson motions to authorize Mark to seek bids for Bonds in the amount of \$482,000.

Margaret Turner: 2nds.

The motion passed on a unanimous voice vote.

Bill Larsen comments to Mark to coordinate with Joe Ducharme of CMA engineers regarding the project timeline to stay on track as there are time limitations for the project for the USDA funding. Mark will present the Bond Bids to the BOS at their first January 2014 meeting.

Bill Larsen asked about the budget and the CIP Plan estimate of the Corcoran Pond Dam Repairs of \$500,000 as he was under the impression that there was a relatively easy repair which would be less costly. Mark states that we never received any estimate in writing, and so those CIP dollars has been left in place at this time. He went on to say that the Town would do the minimum amount of work required.

9. Correspondence

None.

10. Privilege of the Floor II

Pat Kucharski asked about the work status for the Meter Pits at Windsor Hill Condos. Mark answered that that the contractor will be returning to resume work next Monday as weather has held him up. He is looking to complete the work for the pits before the winter in Windsor Hill development.

11. Board Concerns & Directive

Mike Aronson reports from the Building Committee which met last week and the committee decided to ask the Town for \$240,000 to put with the remaining funds for the recycling center for the purpose of the constructing a Public Works Building. There were many estimates and they were beyond the remaining dollars left in the recycling project. The new Public Works Building would remove all public works materials from the current DPS building thus allowing for additional space for the DPS which would be utilized by the new ambulance.

Mark asked the BOS where they would like to see the new Technology in the budget, and if they want to see it in a separate item or under Administration. They suggest wherever it is easiest for Mark to track.

Margaret Turner announces to her fellow selectman that she will seek re-election of her position as a selectman in 2014 for 3-year term.

Action Items:

12. Non-Public Session

The 3 BOS members, Mark, and Sharon go into non-public session at 4:02pm to legal advice from town counsel.

Those present come out of non-public at 4:20

Bill Larsen motions to adjourn the meeting.

Mike Aronson: 2nds.

The meeting was adjourned on a unanimous voice vote at 4:21pm.

Respectfully Submitted,
Sharon Charron
Town of Waterville Valley