

**TOWN OF WATERVILLE VALLEY  
BOARD OF SELECTMEN  
REGULAR MEETING MINUTES**

**DATE:** September 19, 2018

**MEMBERS PRESENT:** Mike Aronson, Chairman, Margaret Turner, Vice-Chair and Richard Rita.

**MEMBERS ABSENT:** None.

**OTHERS PRESENT:** Jack Sanders, Dan & Beth Madden, Dan Newton, Warren Wheelock, John Recine, Mark Decoteau, Chris Hodges, Jim Mayhew, Brooke Wakefield, Judy Rolfe and Sharon Charron.

**1. The meeting was called to order at 3:00 p.m. by Chair Mike Aronson.**

**2. Privilege of Floor I**

Jerry Stringer introduces himself to the board as the Democratic nominee for State Representative and was looking to see what issues were taking place in WV and if he might provide any assistance. The board wished him good luck in his election.

**3. Approval of Minutes of the 9/5/18 Regular Meeting**

Rich Rita motions to approve the minutes of the Regular Meeting on September 5, 2018 as amended.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

**4. Financial Report**

The financial were reviewed and there were no questions from the board. Mark states the budget is now at 71% spent through the year, which is at 73% complete.

**5. Calendar Review**

There is a Special Planning Board Meeting on 9/20/18 at 8am. This meeting is to discuss zoning changes to move forward to a Public Hearing, which may be scheduled for 10/11/18, pending the outcome of the meeting on the 20<sup>th</sup>. The changes are to bring the Zoning Ordinance in line with State and/or Federal court cases and to clean up and clarify the ordinance. Explanations of the changes and the reasons for the changes will be available prior to Town Meeting for the public.

The bid opening for the Dam Project is on Friday, 9/21/18, at 2pm.

The bid will be awarded at a Special Selectmen's Meeting on Wednesday, 9/26/18, at 9am.

The next Regular Selectmen's Meeting is Wednesday, 10/10/18, at 3pm.

The General Election is on Tuesday, 11/6/18, and the Selectmen's coverage schedule will be decide later in October.

**6. Department Heads Updates**

- **Recreation**

Brooke Wakefield reports the Fall Foliage race planning is going well and the race is on 10/7/18. The Afterschool program begins on Monday, 9/24/18, and a graduate student from PSU has been hired to oversee the program. Halloween events are planned for Friday & Saturday, 10/26-27/18. Town Square will be doing "Trunk or Treat" again this year on the 27<sup>th</sup> as well, and they are looking for participants. Brooke is also working on budgets for 2019 incorporating the new initiative of hiking trail projects and related costs in conjunction with other stakeholders.

- **Public Works**

Jim Mayhew reports that things are status quo in the department for this time of year. The salt and sand contract for winter road treatments has been signed under the state contract at the same price as last year. The remaining department items are all covered under separate agenda items of this meeting.

- **Public Safety**

Chris Hodges reports that the REI Outessa event went very well and there were no public safety issues. He is preparing for winter and looking for more per diem and part time staff to fill shifts for the upcoming season, and has some potential candidates in the pipeline.

Chris Hodges informs the board that it is time to update the Hazard Mitigation Plan for the town. The State will pay for this through a grant, in the amount of \$7K. Discussion by the board followed relating to the grant funding

Mike Aronson motions to accept the terms of the Pre-Disaster Mitigation (PDM) Program as presented in the amount of \$6,999.75 for the Local Hazard Mitigation Plan Update. Furthermore, the Board acknowledges that the total cost of this project will be \$9,333, in which the Town will be responsible for a 25% match (\$2,333.25).

Rich Rita: 2nds.

Motion was carried by a unanimous voice vote.

## **7. New Business**

- **WVAIA Funding Request – Fiscal Year 2019**

Dan Newton and Warren Wheelock, representing WVAIA, address the board regarding the 2019 WVAIA \$10K funding request. The board reviewed the submitted proposal and asked for a priority list of items. The list, while not included as part of the funding request, is always changing due to winter and/or weather events. Dan listed a few items as follows:

1. Repairs to stepping stones over the Mad River; and
2. Winter clean up / general trail maintenance.

Overall the trails are in pretty good shape but there is always maintenance tasks needed to be performed. The board asked the WVAIA representatives the following questions:

1. Will the \$10K request be sufficient for one year?
2. Has there been any discussion with the Rec Dept to coordinate and maximize resources?
3. How do you currently fund the past years' deficits?

The representatives answered that they believe the request will be sufficient and that they will discuss and involve the Recreation Director in discussion. They also provided that in previous years they have lost money from their fund balance as a result of their expenses. They do have

about \$23K in cash reserves in their account, generated from membership fees and donations, and this will be the first year they are operating in the black. The board stressed that there is an opportunity now to establish this funding on a continual basis for support of WVAIA projects and promotion of WV hiking trails, in conjunction with the Rec Dept, to attract more hikers to the area. Discussion followed regarding a phased approach to address deficit, trail work costs and identifying which trails are needed to expand programming. The creation of a Capital account was also suggested, which could be funded on an annual basis and drawn upon for trail projects as needed rather than handed over to WVAIA in a lump sum. The BOS was receptive to working together with WVAIA to preserve and promote WV's best asset, the hiking trails, for the benefit of residents, property owners and guests. Mark asked the board if they would like to keep the WVAIA funding as a line item or create a separate Warrant Article. The BOS stated that this it can be determined at the 2019 budget meetings.

- **Election Sign Request**

The sign request by the Town Moderator, Marilyn Clarkson, was reviewed. The suggestion presented was a cost of \$301. The Selectmen asked to confirm pricing and approved the purchase if under \$200. If the cost was more than \$200, they board wanted to review the purchase.

## **8. Old Business**

- **Town Entrance Project**

Jim Mayhew reports that the concrete pad for the sign will be poured by the end of the week. He also mentions that next week traffic will be reduced to one lane at times due to the electric installation. Public Safety will assist to direct traffic for the single lane which is anticipated to be just one day.

- **Corcoran Pond Dam Project**

The bids opening is scheduled for Friday, 9/21/18, at 2pm. There are 7 contractors who have pulled plans for the project and we are expecting 3-4 to submit bids. The plan is still to start the right after Columbus Day weekend. All necessary permits are in place and the Dam Bureau is monitoring the process. DES confirmed that it is OK with contractors without ACB experience to bid on the project, provided that they have waterway (river or shoreline) construction experience.

- **Well #3 Bids for Site Work**

Mark states that the contractor, ME Johnson, will be in within the next few weeks to begin the project.

## **9. Board Concerns and Directives**

Rich Rita asks about the town line sign at 6 mile bridge on Route 49 and shares that the sign should incorporate "hiking" in the sign and used the example of, *"Welcome to Waterville Valley – Home of the Oldest Organized Hiking Trail Network"*. This will let people know where the town line actually is, and the town extends beyond the physical town core area.

## **10. Correspondence**

## **11. Privilege of Floor II**

Mark informs the board of the recommendation by Terry Waite, Planning Board Chairman, to fill the seat on the Planning Board, vacated by Cyndy Piekos, by appointing Alternate Member Bill Spence to a Full Member. Brief discussion followed by the Selectmen.

Rich Rita motions to appoint Bill Spence to be a Full Member of the Planning Board.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

Mike Aronson thanked the candidate, Jerry Stringer, for introducing himself to the board. Jerry has experience in the healthcare industries in his professional career and has had experience with the opioid crisis. Jerry asked about the Dam project, and the board provided backup information as to why the project is being done.

## **12. Non-public Session**

The board goes into Non Public Session under RSA 91-A: 3, II (c). The Motion was made by Mike Aronson and seconded by Rich Rita, followed by a roll call vote as follows: Selectman Aronson – aye Selectman Turner – aye, Selectmen Rita – aye and the Board went into Non-Public Session at 3:43. The Board came out of Non-Public Session at 3:47pm.

Upon return to the public session a motion was made to seal the minutes by Rich Rita and seconded by Margaret Turner because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. The motion was passed by a unanimous voice vote.

Richard Rita motions to adjourn the meeting at 3:47pm.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

Respectfully Submitted,

Sharon Charron

Town Clerk/Town Office Assistant