

**TOWN OF WATERVILLE VALLEY
BOARD OF SELECTMEN
REGULAR MEETING MINUTES**

DATE: June 27, 2018

MEMBERS PRESENT: Mike Aronson, Chairman and Margaret Turner, Vice-Chair.

MEMBERS ABSENT: Richard Rita.

OTHERS PRESENT: Mark Decoteau, Chris Hodges, Jim Mayhew, Greg Campbell, Brooke Wakefield, Judy Rolfe, John Recine, Irit Levy and Sharon Charron.

1. The meeting was called to order at 3:02 p.m. by Chair Mike Aronson.

2. Privilege of Floor

None.

3. Approval of Minutes of 6/13/18 Regular Meeting.

The minutes of 6/13/18 Regular Meeting were tabled for approval until the next meeting because of the absence of Richard Rita. Margaret Turner was not present at the 6/13/18 meeting to vote on the approval of the minutes.

4. Financial Report

Mark reports to the board that the payment in lieu of taxes for the Forest Service land has been received and was \$719 higher than budgeted. This revenue line will be adjusted at tax rate setting time. Public Safety is at 90% collected for the year and this is all ambulance fees. Recreation dept revenues are at 46% collected for the year. For expenditures, Information Technology is at 59% spent after the recent purchases. The water department is slightly ahead due to a one time contract fee and for general assistance there have been a few requests placing that line at almost 59% spent for the year. Clarity was given on the abatements approved at last meeting and where is that represented in the current financials and Mark explained that this is in the overlay line from 2017 which is carried over to 2018 for this purpose.

5. Calendar Review

July BOS meeting (just 1) is on July 18th, 2018.

August BOS meeting (just 1) is on August 15th, 2018.

July Planning Board meeting is July 12th, 2018.

6. Department Heads Updates

- **Recreation**

Brooke Wakefield reports that summer camp has begun and had a great turnout for the first week. The new dock is in use and the 4 new pedal boats are very popular thus far and boat rentals are up overall. The Grillin' & Chillin' announcement will be enclosed with the water/sewer bills going out next week, and tickets are limited to 200. Tickets will be available through the Recreation Department, both online and in person. It will be a first come, first

served system with purchasing tickets and all are encouraged to purchase tickets early. The new climbing wall in Town Square was briefly discussed as to whether or not there was any impact to the Recreation Department climbing wall revenues. Brooke will be watching this closely, but believed since the operation hours are different, there might not be much impact. Brooke reminded the board that the climbing wall is not part of the Freedom Pass activities during the summer months while the boats are in operation, which are included. Brooke will have camp numbers at the next meeting, and if sooner Mark will update the board by email.

- **Public Works**

Jim Mayhew reports that culverts are being cleaned up, as well as on-going shoulder work repairs and mowing. The patch on Snow Mountain Rd was discussed as not holding up well and this will be addressed when there are other road projects in town which involve paving.

- **Municipal Services**

Mark, along with Greg Campbell, reviewed with the board the wastewater treatment plant repairs, as funded under the 2018 Capital Improvements Plan. The HVAC system repairs, combined with some building improvements do come in higher than anticipated (\$18,400). The building improvements include some plywood, siding and trim repairs on the gable end above the garage. These repairs are 10% of the needed exterior building repairs which are on the CIP plan for building improvements/maintenance. The aeration system improvements came in at \$10K under by utilizing a used sludge pump instead of new one. The chemical feed pumps were budgeted at \$10K and came in at \$7K, thus saving another \$3K. The last item is the carbon replacement, which has been difficult to find a vendor willing to travel to WV to do the work. The repairs combine for a total of \$110,400, out of the \$130K appropriated and the remaining funds of \$19,600 will be put towards the carbon replacement project in the next 2-3 years when all three will be done at once. Mark was asking for the HVAC overages to be approved by the board.

Greg added that the new WWTP employee, Dillon Delisle, is doing very well and is already performing in-house routine testing.

Margaret Turner motions to approve the expenditure of \$78,400 for the repairs of the HVAC system and associated building improvements at the Wastewater Treatment Plant.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

- **Public Safety**

Chris Hodges informs the board that an expert on Ladder Truck repairs has reviewed the truck's needs and has determined that the cost of the repairs exceeds the value of the truck and recommended that a newer used apparatus or new truck would be the best option. Chris is seeking additional opinions as well. The cost of repairing the truck is in excess of \$100K and involves valves, cylinders, the torque box on the ladder assembly, as well as other components not accessible unless the aerial ladder is removed, which in itself is a costly maneuver. The truck has not been in service since March/April 2018. Mike comments that voters need to be well informed of the issues when it comes to vote upon any expenditure for replacement at town meeting in 2019. There is a ladder truck in Plymouth which would provide cover, if it wasn't in

use. There have been a few calls, which were covered by Plymouth, for chimney fires but were not serious. Chris adds that it is the responsibility of the town to provide protection for the buildings in the town, and high rise structures require a ladder truck to provide proper protection. For July 4th the road will be closed at 12noon for the fireworks setup. The parade begins at 11am. The sprinkler work at the Ice Arena is completed. The ice will be back in the arena at the end of July. The hours of operation of the arena were briefly discussed and how less hockey tournaments affect the operation hours to the general public and guests.

7. New Business

- **Bus Stops**

John Recine addresses the board regarding establishing bus stop shelters in town starting with the Town Square bus stop. John has spoken with the resort about his idea, and provides the board with information cost estimate, design/size and location. Discussion followed concerning the size of 4'x8' and whether would be adequate as this is the busiest bus stop in town. The size of 4'x12' was suggested for at least the Town Square bus top. Other locations also mentioned include Windsor Hill, Village Condos, Forest Knoll, and WVA. Town Square was felt to be the best starting location. Jim Mayhew was asked how the structure would affect plowing and Jim said it wouldn't be a big issue much like any other sign post, etc. on the road side. Also discussed was the material type (pre-fab plastic or build wood frame) and maintenance responsibility to maintain cleanliness. Mark will discuss these concerns with the mountain. Racks for skis and snowboards are also needed. The structure would be on footings per John Recine. Other ideas mentioned would be signage, advertising for events, sponsorship by local businesses, maps of trails and roads, etc.

Margaret Turner motions to approve the expenditure of \$5K from contingency funds to construct an 8'x12' bus stop shelter at Town Square.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

- **WVAIA Request for Additional Funding**

No one was present from WVAIA to discuss the request. This will be tabled to the July meeting. The board suggested to John Recine and Irit Levy, both WVAIA members present, would be to ask the WV Foundation for support as well, perhaps even to do matching dollars. There are two parts of the request, the first being for \$2K for 2018 and second being an additional \$7K for 2019. Discussion followed and Margaret suggested that an inventory of the trails be presented for the additional \$2K for 2018. Mark will ask Dan Newton to be present at the July 18th meeting to discuss the request with the board.

- **Planning Board Alternate Nominations**

Mike Aronson motions to appoint William Spence and Rob Wilson as Alternate members of the Planning Board.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

- **Request for Tax Interest Abatement – D. Britton**

The request was made David Britton to abate the interest on the property taxes based upon his payment record. Mike Aronson motions to approve the abatement request in the amount of \$217.08 for the Britton's.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

- **Review and Sign MS-535**

Mike Aronson motions to approve and signs the MS-535 for 2017, which is a restatement of the annual audit.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

- **Review and sign PA-28 Form notice to NHDRA**

Mike Aronson motions and signs the intent of not to use the PA-28 to DRA for 2019.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

8. Old Business

- **Well #3 Update**

Mark informs the board that the EGGI did a site inspection at the well site and confirmed their plans to install a membrane area and fencing. They are looking at extending the radius of the fence. There was concern with regard to erosion on the trail leading into the area, which needs to be addressed, as it can allow for additional infiltration of the well by groundwater. Overall, EGGI felt confident that the well area can be secured. Mark also mentioned that we are working with Smith Pumps to determine if the well pump has sustained any damage due to the lighting strike. The electrician has estimated that there is \$40K in repairs costs to the wiring in the well house #1 from the strike, and we are working with the insurance company. The adjuster asked about connecting to the new pump house, as opposed to repairing the pump house #1. He was going to recommend to Primex (insurer) that any monies from the insurance claim would be allowed to be used to connect to the new pump house. The board was in agreement to pursue the repairs in this fashion.

- **Town Entrance Project**

Bid packets have gone out to four contractors. There will be a non-mandatory bidders meeting on Monday July 9th to review the project and walk the site. There will be an addendum that will go out to the bidders as there will be a storm water protection plan and a wetlands permit requirement as more than 1 acre of land will be disturbed. No historical of the area review is required. Mark will work with the Conservation Commission to expedite the process.

- **Corcoran Pond Dam Project**

Mark informed the board that the 75% plan is waiting for DES approval, and once approved, the final design will be presented. There is some concern as to the timing of the project starting this fall if DES delays much further. Mark will inform the board when the 75% plan is approved.

- **Town Hall Drainage Work Review Bids**

Jim Mayhew reviews the extent of the bids and informs the board that he had questions on differences in the bids to the bidders and is waiting for their replies. His suggestion is to accept the low bidder, provided any additional costs not currently listed would not exceed the amount of the other bid. The additional items include materials, different pavement thicknesses, drains and underlying materials. These differences are explained by Jim. Mark will send the updated bid to the board when it arrives.

Mike Aronson motions to accept the bid from LE Johnson provided it is amended to include the 4 items not now listed and does not exceed the amount of \$19,600.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

9. Board Concerns and Directives

Margaret Turner mentions that the surface of the walkway on the pedestrian bridge has peeling paint. Jim was aware and it is on his list of tasks to repair.

10. Correspondence

Mark informs the board of the notice regarding Fluoride levels which will go out with the annual water CCR report. We are required to send the Fluoride notice out when the naturally occurring level exceeds 2.0 mg/L. The most recent tests results were at 2.1 mg/L at one of the town's 3 water wells. The other 2 wells are below the 2.0 mg/L level. The maximum allowable level is 4.0 mg/L before we violate our permit. The intent of the notice is to let people know what the level is and that is a naturally occurring and not the result of added Fluoride. Jim Mayhew adds that the because only one well of the three had the higher level, that once the water is in our reservoir when mixed with water from all three well, that the Fluoride level would be below the 2.0 mg/L.

Mark also informs the board that DES has predicted that the drought outlook for the remainder of the summer is not positive. DES is advising communities to encourage water conservation by limiting outside watering on lawns, gardens and car washing. If the board chooses to vote into effect any water limitations, DES would like to be informed.

11. Privilege of Floor II

None.

12. Non-public Session

The board goes into Non Public Session under RSA 91-A: 3, II (c) along with Town Manager Mark Decoteau and Sharon Charron. The Motion was made by Mike Aronson and seconded by Margaret Turner along with a roll call vote: Selectman Aronson – aye, Selectman Turner – aye, and the Board went into Non-Public Session at 4:06. The Board came out of Non-Public Session at 4:13pm.

Margaret Turner motions to adjourn the meeting at 4:14pm.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

Respectfully Submitted,
Sharon Charron
Town Clerk/Town Office Assistant