

**TOWN OF WATERVILLE VALLEY
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES**

DATE: April 4, 2018

MEMBERS PRESENT: Chairman Mike Aronson, Margaret Turner and Rich Rita.

MEMBERS ABSENT: None.

OTHERS PRESENT: Mark Decoteau, Chris Hodges, Jim Mayhew and Brooke Wakefield.

1. The meeting was called to order at 11:30 a.m.

2. New Business

- **Bond Information Review**

Mark reviews the bond information rates and terms from the NH Bond, Northway Bank and MVSB with the board. He also provided information for shorter terms and the impacts to the tax rate and the CIP plan. Discussion followed by the board on the options and concluded with a motion made by Margaret Turner to accept the NHMBB quote for a 20 year Bond.

Rich Rita: 2nds.

Motion was carried by a unanimous voice vote.

- **Payment of Election Officials**

Mark reviews one of the Supervisors of the Checklist request for payment for the school board annual meeting with the board and informed them that the election official's stipends were increased in 2017 from \$250 to \$300/per person for the year. Discussion followed regarding the payment for services being an hourly fee or a stipend and is this covered by the town, as this was for the school district meeting. It was determined that the stipend increase in 2017 covered all town elections for the year and there was no additional payment. If the school district chooses to pay the officials separately themselves, those funds would come from the school district itself and not the town.

- **Approve and Sign MS-232 Report of Town Meeting Appropriations**

Mark explains to the board that the MS-232 is the report to DRA of the voted appropriations at Town Meeting. The amount appropriated in 2018 was \$5,141,806. The board accepts and signs the MS-232 Report to NH-DRA.

3. Old Business

- **Sign Permit Application**

Mike Aronson recommended that the discussion of the application be held in non-public session.

- **Corcoran Pond Dam Update**

Mark reviews correspondence from April Smith, Town Square Manager, regarding the replacement of the stairs to the lower path from the top of the dam. Town Square is requesting that the stairwell be cantilevered out of the new toe wall, be connected from building corner to corner, and the staircase be covered with a gabled roof matching the current Town Square

architecture. Mark explains that the costs would be substantially higher than what is currently planned. Pictures are drawn for the board to get a better idea of the location. Discussion followed regarding the impact to the project. The current plan calls for attaching the staircase to the building and this potential change would be costly and it was unknown if DES would allow the stairs to be placed in this location. The board concluded that they would look into this further regarding costs and DES approval. Furthermore, if Town Square was willing to absorb the additional costs, and DES approves the change, then the board would consider making the change. The board was in agreement. Mark then comments on the separate email from Matt Hesser regarding guarantees of no construction between the ice arena and the pond during their wedding season. The board agreed that no guarantees could be made at this time. The work schedule was not yet defined and approval was pending from DES as to the feasibility of splitting the work between fall of 2018 and spring of 2019 to reduce impact for everyone during the construction. The board stressed that they do not want to negatively impact any business in WV, but they are under a strict Administrative Order from NH-DES that the repairs be completed prior to 1/1/2020. The board has been fighting the NH-DES request for 5 years now and has done everything possible to try to convince DES that the dam work is necessary. Mark will communicate back to both April and Matt.

4. Board Concerns and Directives

Mark informs the board that the White Mountain Athletic Club is planning to pave their parking lot this spring. There is a culvert that is located in front of the WMAC, in the town's right of way, which may need replacement pending inspection results. Jim estimates if it needs to be replaced it would be approximately \$2,500.

The sprinkler system inspection at the ice area was performed today and is in need of repairs. The costs are unknown at this time but there are several sprinkler heads that need to be replaced. The funds would come from the capital account for the ice arena repairs. It was also noted that the dehumidifier wheel, which was not repaired last year, still needs to get done. The cost for the wheel is estimated at \$18-19K and again would be covered by the Arena Capital Reserve account. The current balance of the arena capital account is about \$80K. Mark noted that additional contributions to this capital account would be necessary for the 2019 budget.

5. Non-Public Session

The board goes into Non Public Session under RSA 91-A: 3, II (a) and RSA 91-A: 3, II (c) along with Town Manager Mark Decoteau. The Motion was made by Rich Rita and seconded by Mike Aronson along with a roll call vote: Selectman Aronson – aye, Selectman Turner – aye, Selectman Rita – aye, and the Board went into Non-Public Session at 11:51am. The Board came out of Non-Public Session at 12:05pm.

Upon return to the public session a motion was made to seal the minutes by Mike Aronson and seconded by Margaret Turner because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. The motion was passed by a unanimous voice vote.

6. Adjourn

Margaret Turner motions to adjourn the meeting at 12:06 am.

Rich Rita: 2nds.

Motion was carried by a unanimous voice vote.

Respectfully Submitted,
Mark F. Decoteau
Town Manager