

**TOWN OF WATERVILLE VALLEY
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES**

DATE: February 5, 2020

MEMBERS PRESENT: Mike Aronson, Chairman, Margaret Turner, Vice-Chair and Richard Rita (arriving at 5:47pm).

MEMBERS ABSENT: None.

OTHERS PRESENT: Mark Decoteau, Jim Mayhew and Sharon Charron

1. The meeting was called to order at 5:30 p.m. by Chair Mike Aronson.

2. Privilege of the Floor I.
None.

3. Calendar Review

- Town Budget & Bond Public Hearing – February 5, 2020
- State Primary – February 11, 2020
- Regular Selectmen's Meetings – February 12, 2020
- Regular Planning Board – February 13, 2020
- School District Bond Hearing – February 20, 2020
- Additional Town Bond Hearing - TBD

4. Other Business

- Wording of Town Warrant
 - Petitioned Warrant Articles
 - 79-E
- Resident Abatement

The abatement was discussed for a resident property owner. The Board was in agreement to grant the abatement provided Letter of Agreement was in place for a repayment plan to the Town.

Mike Aronson motions to approve the request to abate Water/Sewer fees for PID#108-030000-0J0002 provided that a signed Letter of Agreement is in place for a repayment plan.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

- **Memorium List for Town Report**

The list was reviewed and includes 6 individuals with longtime ties to Waterville Valley that passed away in 2019.

- **Town Report Dedication**

The Board reviewed and approved the draft version for the dedication of the 2019 Town Report.

- **Dumpster Payment by Arena**

The Board reviewed the dumpster costs of Town Square for the Ice Arena's usage and Mark estimated that 8% of the total costs to be a fair amount to charge to the Ice Arena. This amount, based upon past costs, equals \$668 per year or \$167 per quarter. The Board was in agreement. Mark will share these proposed dumpster costs with the Hockey Academy and give them the option of bringing their trash to the Transfer Station themselves, or to continue to use the Town Square dumpsters with the above-mentioned costs.

Rich Rita motions to accept the Town Manager's recommendation to go forward with the dumpster payment by the Ice Arena of 1/12th of the total quarterly cost.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

- **Dam Project Settlement**

The financial report for the Dam Project was reviewed by the Board. Mark Decoteau added that the negotiations with the contractor and the engineers to resolve financial issues being over budget by \$28K. Both parties have agreed to reducing their respective unpaid balances for a total reduction of \$8K. Mark recommended that the remaining balance of \$20K be paid from the 2019 Undesignated Fund Balance. The Town has received both a verbal affirmation and an email affirmation from DES stating that the project is complete and the Administrative Order has been fulfilled. There was a discussion regarding the lights on the bridge and actions to reduce their brightness. The bulbs are specialty bulbs requiring an electrician to change the bulb. There is a plan to remove and replace the fixture with a light better suited for maintenance and brightness once the warranty period for the electrical system is over. There was further discussion on the lights and the Board expressed their desire that the lights are changed prior to Town Meeting.

Margaret Turner motions to accept the offers from the contractor (Kingsbury) and the Engineering Firm to reduce their outstanding balances by \$5K each, and to request that the voters approve the use of \$20K from the 2019 Undesignated Fund Balance to pay the remaining outstanding expenses owed to close out the Dam Project.

Rich Rita: 2nds.

Motion was carried by a unanimous voice vote.

- **Road Repaving Project**

Mike Aronson recaps the recent road/sign project on Valley in which the sign portion was completed, but road work was not due to the bid at that time being more than what remained in the project balance. The remaining Sign/Road project balance is \$114K. The uncompleted road work was going to be added to other road projects to create a larger project which was believed to entice more bidders. The other roads in addition the Valley Road (from Tripoli to Tecumseh) to include in the new combined road work project are Tecumseh Road (Valley Road to Snows Brook) and Snow's Brook Road (Tecumseh Road to Village Road). The Pavex Bid was reviewed by the Board and the total amount is \$333,512.25 and does not include any project management costs or contingency amounts. An estimated management cost of \$34K (10% of project cost), additional road striping costs of \$11K to include a bike/pedestrian lane, and contingency costs of \$85K (25% of project costs). It was noted that test pits will be necessary and what is discovered in that process could potentially create additional costs in time and materials. Normal contingency percentages are near 10% but in this case, it is recommended to

be at 20% to be safe. Any unused funds would be returned to the budget. Discussion followed for the amount to put in the warrant article and the amount of \$500K was recommended. The Board then discussed the option of tabling this for the 2020 Warrant until next year. The potential also exists to incorporate the results from the Town-wide engineering RFQ, which is already part of the 2020 Warrant.

- **Treasurer Replacement**

The Board accepted the resignation of Deb Sullivan and wished to thank for her years of in the position of Town Treasurer.

A motion was made by Margaret Turner to thank Deb Sullivan and appoint Robert Fries to serve in the position of Town Treasurer.

Mike Aronson: 2nds.

Motion was carried by a unanimous voice vote.

5. Adjourn

Mike Aronson motions to adjourn the meeting at 5:57pm.

Margaret Turner: 2nds.

Motion was carried by a unanimous voice vote.

Respectfully Submitted,

Sharon Charron

Town Clerk/Town Office Assistant