



OFF-PREMISE SOLICITATION PERMIT APPLICATION

Date Rec'd: _____
Fee: \$ _____
Expires: _____
Permit #: _____

The Town of Waterville Valley does not allow off-premise solicitation as defined in Selectman's Ordinance #9, on public property. Any manner of approach or solicitation on private property for commercial purposes must have a permit issued by the Selectman.

This application **MUST** be submitted at least fourteen (14) days prior to the requested date.

1. DURATION OF PERMIT APPLICATION:

☐ ***One-Time 3-Day Temporary**

\$20 Fee

☐ **Annual**

\$150 Fee

* No Mobile Vendor may remain on-site for more than three (3) consecutive days without moving and must not return to the same location less than five (5) days between Temporary Permits.

Date(s) of Operation: _____ Times of Operation: _____

2. BUSINESS INFORMATION:

Type of Business/Solicitation: ☐ Food Truck/Trailer ☐ Retail Truck/Trailer ☐ Stationary Cart/Tent*
*Tents Require Separate Permit
☐ Other: _____

Describe goods to be sold: _____

3. APPLICANT INFORMATION:

Applicant Name:	Applicant Address:
Phone Number:	Email:

Business Name:	Business Address:
Phone Number:	State Business License #:

4. MOBILE VENDOR INFORMATION: ☐ N/A

License Plate #:	State:	Registered Owner + Address:			
Insurance Company:	Policy #:	Make:	Model:	Color:	Year:
		Vehicle Dimensions:		Fuel Source for Cooking (If Applicable):	

5. LOCATION INFORMATION: (This permit is allowed in the following zones: VC, REC, C1, HDR, and SC)

Physical Address of Solicitation:

Property Owner:

Number of Designated
Parking Spaces:

Describe Site Plan or Location of Unit:

6. REQUIRED INFORMATION CHECKLIST:

- ☐ A copy of State *Hawkers & Peddlers License* (RSA 320:8) OR a signed statement claiming exemption.
- ☐ A copy of a Letter of Authorization from the Property Owner.
- ☐ A Certificate of Insurance with the Town of Waterville Valley named as an additional insured, in the amount of \$100,000.

ADDITIONAL MOBILE UNIT REQUIREMENTS

- ☐ A copy of the applicants Driver's License.
- ☐ A copy of the Vehicle Registration.

ADDITIONAL FOOD SERVICE REQUIREMENTS

- ☐ A copy of Food Service License.
- ☐ A copy of State Liquor License (If Applicable).

7. ACKNOWLEDGEMENTS:

Applicant agrees that the Off-Premise Solicitation will conform to the Town of Waterville Valley Zoning Ordinance #9 adopted on July, 1995 and with all other requirements of law of the Town of Waterville Valley and the State of New Hampshire. The applicant acknowledges that the Health Officer and/or Fire Department Representative may require an inspection as a condition of the permit. The Selectman may impose conditions on the permit in the interest of the public. The Selectman may determine that this application may require a Minor Site Plan Review by the Planning Board for an additional use and/or change of use of property.

The applicant agrees to review and comply with the following Town Ordinances: **Noise, Parking, Outdoor Lighting, Wild Animals, Solid Waste Disposal, Solid Waste Enclosures.** Ordinances can be viewed on the Town's Website (www.watervillevalley.org)

Further, the applicant certifies that all information provided in support of this application is true and complete and authorizes inspection by town officials for purposes of this permit.

Signature of applicant*: _____ Date: _____

OFFICE USE ONLY:

Approved - Denied

Health Officer (If Applicable): _____

Date: _____

Board of Selectman (Rep.): _____

Date: _____

Special Conditions: _____

Minor Site Plan Review Requested: ☐ _____

Next Planning Board: _____

Permit Completed: ☐ Permit Mailed/Emailed ☐

Application Fee Paid ☐

Date: _____