

Waterville Valley Planning Board  
Summary of the Minutes for the  
**Regular Planning Board Meeting**  
**Held on Thursday, May 14, 2015 at 8:00am**

1) Chairman Terry Waite called the meeting to order at 8:00 am.

**2 & 3) Roll Call and seating of alternates:**

Full members in attendance: Chairman Terry Waite, Bob Guilbert, Ex-officio Bill Larsen, Wendi Rathgeber, Harry Notowitz, and Nancy Knight.

Alternate Members in Attendance: Cheryl Saenger and John Recine.

Members Absent: Vice-chair Cyndy Piekos

Alternate Members Absent: Kathy Chandler, Ray Kucharski.

Public in Attendance: Mark Decoteau, Tina Koppel (Wig Wag rep).

Alternates Seated: Cheryl Saenger and John Recine.

**4) Review and Acceptance of the Minutes of 4/9/2015 Meeting.**

Bill Larsen motions to accept the regular meeting minutes of April 9, 2015 as presented.

Harry Notowitz: 2nds.

Motion was carried by a unanimous vote.

**5) New Business**

None.

**6) Old Business**

None.

**7) Communications**

• **Report from Board Members who attended Planning & Zoning Conference**

Harry Notowitz reports on the sessions he attended and he brought forward the topic of changing demographics in State. Key points in the sessions he attended were:

1. The state trend towards less vacation or 2<sup>nd</sup> homes (aka “McMansions”), and perhaps we should look towards developing more moderately priced townhomes.
2. Plan sizes submitted in applications and the benefits of having 11”x17” for each board member, as well as full sized plans. Discussion followed regarding maps submitted; .pdf files, map size, dropbox for files, etc. Benefits would be that members would be able to markup their own maps for boundaries, setbacks etc, and still be able to reprint unmarked sets.
3. Process for submitting approved plans to registry and tracking receipt of maps.

4. Incomplete applications being accepted contingent upon submission of items not yet received.
5. Site visits as a Board all at once, versus separate visits by individual board members, was the suggested method for performing on-site visits if needed.

Discussion followed regarding the changing demographics and WV as a resort town is different from other non-resort NH towns. Changes to maps submitted for an application (for either Subdivision or Site Plan Review) was also further discussed, as well as the need for a bar scale on maps, and a readable (on any .pdf viewer) electronic file. If a map is sized 11"x17" or less, the town office can scan it and generate a .pdf file from our copier. File format type (.pdf), as well as the number of copies (15), was also discussed. The board reviewed the items listed on the checklists as well. In summary, the PB is proposing that the items to submit for either a Subdivision or Site-Plan application include the following:

1. One (1) Full size paper printed copy of map
2. One (1) electronic file (such as a .pdf), which is viewable on any viewer
3. Fifteen (15) 11"x17" copies of map which contain a bar scale. The scale should not be more than 100'=1".

## **8) Committee Reports**

### **• Update on the Pedestrian Village Study**

Wendi reports on the Town Core Working Group (TCWG) recent meetings. Their meetings have focused upon the more approachable projects to start, although there are several ideas which are larger projects that have been mentioned. The smaller projects include a trail alongside Snow's Brook and the establishment of a looped walk with established picnic areas and in place of memorial benches along the path, interpretive signs were suggested. Signage at the entrance to town was also discussed, and overall there was agreement that the WV brand is already established. The TCWG wants to focus on the signs themselves first and coordinate the WV brand between the different organizations in town (WVAIA, the Rey Center, WVCC). Lighting in Town was also discussed and Bill Cantlin has been doing work on this topic and plans to report back to the group. Tom Gross was speaking with the Village Condo's management about to see if they were receptive to the idea of establishing a sidewalk alongside Tecumseh Rd. The street/road markings (aka striping) was a topic of discussion, and the use of vinyl for some areas of crosswalks and "sharrows" lanes. Jim Mayhew was getting pricing for the vinyl as well as bike racks, which would be placed around town to promote bike use. Overall, a lot was discussed in their first meetings. Their next meeting is scheduled for June 11<sup>th</sup>.

A discussion amongst the board followed about the establishment of a bike lane, and the challenges of sharing the roadways. Speed of motor vehicles, lane widths/narrowing, signs/road markings, and intersections were all discussed. The branding of WV was also discussed by the board. References were made to the study which was conducted a few years ago. The discussion then turned to getting the "family friendly" message out to guests via website's, other media outlets (print, web, etc), marketing from the resort, the resort association, and the town. Developing consistency between websites was suggested. It was suggested to look for a town where re-development of a resort town is driven by town or private development and see what they have done to make it successful. Looking at other ski towns in New England (for example

Smuggler's Notch) or in Colorado (Breckenridge) to gain further insight about what direction to go forward.

## **9) Board Concerns**

- **CIP Committee Update**

The CIP committee met last month as a group for 2016 planning. They will meet more frequently throughout the year with both the Town Manager and department heads to develop and review the CIP Plan. Bill Larsen is drafting a process for the committee to use to review projects and needs.

## **10) Adjournment**

Bob Guilbert motions to adjourn the meeting at 9:45am.

Wendi Rathgeber: 2nds.

Motion was carried by a unanimous vote.

Respectfully submitted,

Sharon Charron

Admin. Asst.

Waterville Valley Town Office