



Home of Waterville Valley Resort

WATERVILLE VALLEY PLANNING BOARD
Summary of the Minutes for the
Regular Planning Board Meeting
Held on Thursday February 9, 2017 at 8:00 am
FINAL

- **Chairman Terry Waite called the meeting to order at 8:05 am**
- **Roll Call and seating of alternates**
 - Full members in attendance: Chairman Terry Waite, Wendi Rathgeber, Nancy Knight, Richard Rita, Cheryl Saenger, John Recine, Ex-Officio Bill Larsen
 - Alternate Members in Attendance: Ray Kucharski
 - Members Absent:
 - Alternate Members Absent: Cyndy Piekos
 - Alternates Seated:
 - Public in Attendance: Janet Carlisle (Wig Wag representative), Irit Levy (Conservation Commission), Mark Decouteau
- **Review and Acceptance of Minutes from January 12, 2017 Meeting**
 - Ms. Saenger made a motion to accept the regular meeting minutes of January 12, 2017 with amendments.
 - Motion seconded by Mr. Recine
Motion carried by unanimous vote
- **Review and Acceptance of Minutes from January 19, 2017 Public Hearing**
 - Ms. Rathgeber made a motion to accept the public hearing minutes of January 19, 2017 with amendments.
 - Motion seconded by Mr. Recine
Motion carried by unanimous vote
- **NEW BUSINESS**
 - Mr. Larsen asked when the board was due to go over the town's master plan. Mr. Waite said to add master plan to the tickler file.
 - Irit Levy spoke for the Conservation Commission. She told the board the Conservation Commission needs help in reestablishing the commission and invited Bill Larsen to attend their March meeting (March 7th 5pm). Mr. Larsen agreed to attend.

- **OLD BUSINESS**
- **Subdivision Regulations Article V, Paragraph F, Phased or Partial Subdivision; include the word “process”**
 - Discussion on how to reword the heading.
 - Mr. Waite made a motion to change the heading to read “*Phased or Partial Subdividing Process*”
 - Ms. Rathgeber seconded the motion.
 - All board members in favor.
 - It is determined there will be a public hearing on this item at the March meeting.
 - Discussion on the process of phased subdividing.
 - Discussion on sending notice to developers regarding approval status.
 - Discussion regarding residents participating in public hearings electronically. It is determined guidelines should be added to the Planning Board's Rules of Procedure. This issue will be addressed at the March planning board meeting giving Mark Decoteau time to get information from town counsel. Mr. Kucharski mentioned the difference between a public hearing and a general meeting.
- **Shared Parking; Restricted Parking**
 - Due to the upcoming review of the Zoning Ordinance this item will be moved back to the Tickler File and discussed in April if funding is approved for North Country Council.
 - Discussion on the on-street parking ordinance.
- **On-going Request for Conservation Commission Planning Board Ex-Official**
 - **Discussion under New Business. Mr. Waite will hold off on this item until after he meets with the Conservation Commission.
- **COMMITTEE REPORTS**
 - Ms. Rathgeber reported Town Core group met the previous week. They are still waiting to hear on the grant.
- **COMMUNICATIONS**
 - Mark shared warrants with the board members. Articles 2 through 10 are the changes the board voted on within the entire ordinance. There will be a summary available at voting.
 - Mr. Larsen mentioned the code enforcement officer had been asked if it was allowable to have a group (BBTS) rent a house and live there as a group. Does this meet the definition of family? It was determined this will meet the requirements. Anything short of a boarding house is allowed.
 - Lights at the new water treatment plant do not meet the town's standard. This will be taken care of when funds are received from rural development.

- Mr. Recine mentioned he spoke with Tim Smith regarding the horse stable. The vendor (owner of horses) has been ill and unable to run the sleigh rides this year.
- Mr. Waite informed the board that this was the final planning board meeting for Mr. Kucharski.

- **TICKLER FILES**

- Research on lighting
- C1 Density; Shared Parking; Restricted Parking; Extension of Boulder Path
- One meeting/month for public hearing/applications; second work session for other items.

- **Adjournment**

Ms. Rathgeber made a motion to adjourn the meeting at 9:45 am

Ms. Knight seconded the motion

All in favor

Respectfully submitted,

Mary Pelchat

Planning Board Assistant

Waterville Valley Town Office