



Home of Waterville Valley Resort

WATERVILLE VALLEY PLANNING BOARD
Summary of the Minutes for the
Regular Planning Board Meeting
Held on Thursday August 10, 2017 at 8:00 am
FINAL

- **Chairman Terry Waite called the meeting to order at 8:00 am**
- **Roll Call and seating of alternates**
 - Full members in attendance: Chairman Terry Waite, Richard Rita, Wendi Rathgeber, Bill Larsen Ex-Officio
 - Alternate Members in Attendance:
 - Members Absent: Nancy Knight, John Recine, Cyndy Piekos
 - Alternate Members Absent:
 - Alternates Seated:
 - Public in Attendance:
- **Review and Acceptance of Minutes from July 13 , 2017 Meeting**
 - Mr. Rita made a motion to accept the regular meeting minutes of July 13, 2017 with amendments.
 - Motion seconded by Ms. Rathgeber
 - Motion carried by unanimous vote.
- **NEW BUSINESS**
 - Review on signs.
 - Mr. Larsen shared suggestions that he prepared.
 - Changes need to be made as what they currently have is unconstitutional. They can no longer regulate sign content. They can regulate how the sign can be constructed, materials, and number of signs but due to Freedom of Speech, content can't be taken under consideration when being approved.
 - Mr. Waite asked about the purpose of the sign to which Mr. Larsen answered they hope they can regulate that in regards to town property.
 - Mr. Larsen referred to the table he created to help with how they proceed on handling the changes (table included with these minutes).
 - Mr. Larsen continued that one of their objectives is no real estate or contractor signs. This is where having a clause for temporary signs will help. Home decorations (welcome to our home, etc.) are not considered to be signs; these are exempted.
 - Discussion on sign materials and size.
 - Discussion on signs placed in town rights-of-way.
 - Temporary signs can be put up on two separate occasions, if the sign is permitted, but after that the sign would be considered permanent.
 - Discussion on Village Condos and Roper Realty signs.

- Vacant land (undeveloped – just a lot). No signs allowed on something that is unbuilt.
- Discussion on signage on a lot with a site plan approval. Mr. Larsen stated he thinks if a builder has gotten site plan approval a sign should be allowed. Mark brought up the question regarding spec homes. If a building permit is approved, can a sign be put up that states a future spec house is being built. The answer is as long as the sign is professionally done. Mr. Waite asked why a spec house would be treated differently than a residential home.
- Discussion on signage on undeveloped property.
- Signage on recreation property. Any signs used to direct persons within the recreational venue are exempted.
- Discussion on temporary signs for business or recreational use, and whether or not a permit should be required (two to three days the sign will be displayed).
- Discussion on political signs (State of NH rights-of-way and private property).
- Mr. Larsen will redraft the changes according to the discussion. They will revisit the topic at the September meeting.

○ **OLD BUSINESS**

• **Resident Electronic Participation in meetings**

- Mr. Waite read the updated Planning Board Rules of Procedures. Updated portion which pertains to Electronic Participation at meetings.
- Amendments/corrections suggested by board members.
- Ms. Rathgeber made a motion to adopt Electronic Participation to the Planning Board's Rules of Procedure. Motion seconded by Mr. Rita. All board members in favor.

• **North Country Council contract**

- Mr. Waite reported the contract with North Country Council was signed approximately two months ago. Since then it has been difficult to hold workshops. Mr. Waite asked the board members if they are still interested in getting this done, do they still have the desire to continue. As a board they need to show more interest in order to get this to work.
- Mr. Larsen was in agreement. They should not abandon this. Parking is especially important and they continue to struggle with this subject. Ms. Rathgeber is also in agreement with continuing as is Mr. Rita.
- Mr. Waite told the board that Ms. Bamford is leaving North Country Council but the contract will be fulfilled with another person from North Country Council.
- Mr. Decoteau suggested limiting their workshop sessions to solving parking issues. Keep the focus on one item. Hold their discussions prior to their regular meetings instead of trying to hold a workshop at a different time.
- Mr. Larsen explained his reason as to why he considers parking to be a main issue they need to solve. In some cases the regulations serve them well and in several instances they don't. The reality is completely different from what their regulations and rules state.
- It is decided the Planning Board will focus on parking regulations they currently have. They would like to know how other towns approach this issue. Mr. Decoteau mentioned how the businesses change but the parking requirements don't. Mr. Waite would like to have what triggers a site plan review be addressed.

- Mr. Decoteau will call North Country Council about holding the workshop before the regular business of the Planning Board. Agenda will show workshop will be held from 8:30 to 9:30.
 - Mr. Decoteau mentioned, if they are going to have any zoning ordinance changes, they would need to hold the public hearing in October and have a decision by November. This would put them in the window of having any amendments be effective in time for the town meeting vote.
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- **COMMITTEE REPORTS**
 - Ms. Rathgeber reported on the Town Core Group. She reported the \$5,000 estimate to provide plans was approved. This is regarding the initial engineering for the gateway entrance project and the options to put forth to the town. They are now waiting to hear back from the engineer.
- **COMMUNICATIONS**
 - Information from Tara Bamford (formerly of North Country Council) that she shared at the attempt to hold a workshop in July.
 - Wanosha Early Project Development. A meeting being held on August 17 in Campton. This is regarding an extension of trail systems (mtn. biking, hiking).
 - Mr. Decoteau asked board members if anyone could attend the North Country Council members' meeting on Wednesday, August 16. Neither Mr. Decoteau nor Ms. Rathgeber could attend due to a scheduling conflict.
 - Mr. Decoteau informed the board the group that is working on the ladder truck project met with Chris Hodges and one of the things they talked about was an extension of the 6-year CIP. All the department heads met and they have developed a 20-year CIP. They have an estimate of total capital needs for 20 years. The CIP is the planning board's tool.
 - Mr. Decoteau updated the board on the payment issue regarding Conway Fire District covering the Waterville Valley portion of the Kancamagus Highway. Conway wants Waterville Valley to pay for coverage they have been providing. Conway's fire and rescue reports to any problems in this area – EMS and police coverage.
 - **TICKLER FILES**
 - **Adjournment**

Mr. Larsen made a motion to adjourn the meeting 10:05am.
Ms. Rathgeber seconded the motion
All in favor

Respectfully submitted,

Mary Pelchat

Planning Board Assistant
Waterville Valley Town Office