



*Home of Waterville Valley Resort*

WATERVILLE VALLEY PLANNING BOARD  
Summary of the Minutes for the  
**Regular Planning Board Meeting**  
**Held on Thursday March 9, 2017 at 8:00 am**  
**FINAL**

- **Chairman Terry Waite called the meeting to order at 8:05 am**
- **Roll Call and seating of alternates**
  - Full members in attendance: Chairman Terry Waite, Wendi Rathgeber, Richard Rita, Cheryl Saenger, John Recine
  - Alternate Members in Attendance: Cyndy Piekos
  - Members Absent: Nancy Knight, Ex-Officio Bill Larsen
  - Alternate Members Absent:
  - Alternates Seated: Cyndy Piekos
  - Public in Attendance: Janet Carlisle (Wig Wag representative), Mark Decoteau
- **Review and Acceptance of Minutes from February 9, 2017 Meeting**
  - Ms. Piekos made a motion to accept the regular meeting minutes of February 9, 2017 with amendments.
  - Motion seconded by Mr. Waite
  - Motion carried by unanimous vote
- **PUBLIC HEARING**
  - **Subdivision Regulations Article V, Paragraph F, Phased or Partial Subdivision: include the word "process"**
    - Mr. Waite opened the public hearing at 8:10 am
    - No further discussion on this item from the planning board; no public discussion.
    - Public hearing closed at 8:11
    - Mr. Waite made a motion to change Article V, Paragraph F of the Subdivision Regulations heading to read "Phased or Partial Subdividing Process"; motion seconded by Ms. Rathgeber.
    - All board members voted in favor.

- **NEW BUSINESS**

- **Election of Planning Board Officers**

- This item is tabled until after the town meeting (election of planning board officer will take place at the April Planning Board meeting). Ms. Rathgeber's term ends this year as does John Recine. These two members will need to be re-appointed. There are currently three vacancies for alternate members. Mr. Rita suggested Mr. Waite make a plea for alternate members at the town meeting when he makes his presentation for NCC funding.

- **Resident Electronic Participation in Meetings**

- This item is being moved to Old Business (on the Agenda) as Mark is attending a North Country Council meeting and he will find out more information on this. There is no reference to this issue in NH's Right-to-Know Laws.

- **Research on Lighting**

- Ms. Rathgeber reminds the board as to where the research on lighting left off. There was a need to clarify what would be good effective lighting for walking around at night yet maintaining dark sky. Research was needed but they needed some expertise about what was out there without spending a lot of money.
- Mark Decoteau suggested they not do this on their own. The planning board isn't going to effectively figure this out. It will take money to give them guidelines as to what they want to have happen. In order to get an effective plan they will need an engineer.
- Discussion on why the planning board would be involved in items such as this. Infrastructure is part of the CIP which falls under the purview of the planning board.
- Discussion on NHEC and the lighting around town.
- Mark suggested the planning board go back to the engineering firm that has already done some work and ask how they take the next step to design and cost of construction.
- Research on lighting will be moved to Old Business. Mark suggested adding roads and sidewalks to this. Design work on drainage and what repairs are needed should be done correctly. Ms. Rathgeber said ideally they would have an engineer to assist the board on where to start, and tell them how to budget it and what to expect. Mark added a contractor cannot give them an estimate without being told what they need to have done.
- Ms. Rathgeber said she thinks that there is an enormous amount that could be done better. The Core group is focusing on signage but all this needs to be addressed. She went on to say she doesn't think it matters who pushes it along as long as it gets done. Getting grants is becoming very challenging.

- Mr. Recine asked Mr. Waite if it would be their job to come up with a plan. The sidewalks are starting to become an issue and safety needs to come first. Mr. Waite responded they have spent money on a plan to improve the sidewalks. He continued that as far as the roads are concerned the developer should go to the town and ask what the requirements are in regards to a road.
  - Mark continued the planning board brings the priorities up in the CIP process. It might be better to just concentrate on sections. Mr. Recine added the planning board could just take it in steps and offer to assist the town with this. Ms. Rathgeber asked Mark if they were to move forward, it would be helpful to have a map of the roads and have the road agent, Jim Mayhew, meet with them to discuss issues.
  - Mr. Waite suggested having Jim Mayhew meet with the board at the April meeting.
- **Mark shared summary of the Warrant Article to be voted on.**
- **OLD BUSINESS**
  - **On-going Request for Conservation Commission Planning Board Ex-Officio)**
    - Mr. Waite attended the most recent Conservation Commission meeting. He reported there are a few members that are dedicated to making the commission viable again. The commission is thinking about having quarterly meetings instead of monthly.
    - Mr. Rita has offered to be the Planning Board ex-officio for the Conservation Commission.
- **COMMITTEE REPORTS**
  - Ms. Rathgeber reported the Town Core Group had not met that month. Mark DeCoteau mentioned their presentation for town meeting is ready. He continued that due to huge cuts to funding for Endowment of the Arts they probably won't get the grant.
- **COMMUNICATIONS**
  - Right-to-Know printout from NHMA webinar given to board members.
  - Planning/Zoning conference registration.
- **TICKLER FILES**
  - Research on lighting
  - C1 Density; Shared Parking; Restricted Parking; Extension of Boulder Path
  - One meeting/month for public hearing/applications; second work session for other items.
- **Adjournment**

Mr. Rita made a motion to adjourn the meeting at 9:05am

Ms. Saenger seconded the motion  
All in favor

Respectfully submitted,

*Mary Pelchat*

Planning Board Assistant  
Waterville Valley Town Office