

Waterville Valley Planning Board
Summary of the Minutes for the
Regular Planning Board Meeting
Held on Thursday, April 9, 2015 at 8:00am

1) Vice-Chairman Cyndy Piekos called the meeting to order at 8:00 am.

2 & 3) Roll Call and seating of alternates:

Full members in attendance: Vice Chairman Cyndy Piekos, Bob Guilbert, Ex-officio Bill Larsen, Wendi Rathgeber, Harry Notowitz, and Nancy Knight subsequently arrived at 8:08am.

Alternate Members in Attendance: Ray Kucharski, Cheryl Saenger, and John Recine.

Members Absent: Chairman Terry Waite

Alternate Members Absent: Kathy Chandler.

Public in Attendance: Mark Decoteau, Sharon Charron, Tina Koppel (Wig Wag rep).

Alternates Seated: Ray Kucharski and John Recine. (Ray is unseated after Nancy arrived).

4) Review and Acceptance of the Minutes of 3/12/2015 Meeting.

Bill Larsen motions to accept the regular meeting minutes of March 12, 2015 as presented.

Wendi Rathgeber: 2nds.

Motion was carried by a unanimous vote.

5) New Business

Cyndy reminds the members of the upcoming OEP Spring Zoning & Planning Conference on Sat., 5/2/15 in Concord. The sign-up forms are distributed and include the sessions being offered. Please return registrations to Sharon if you wish to attend the conference.

6) Old Business

Bill Larsen updates the members about the Selectmen's intention to review CIP process as a whole to ensure that all capital items go through the CIP committee. Additionally, the BOS wants to create guidelines for capital spending, capital projects, and reserve account management and funding thereof. The BOS is presently working on creating policy statements to adopt with the goal being to level capital spending over time.

7) Communications

A North Country Council meeting is scheduled for 4/29/15 5:30-7:30pm in Bethlehem. Cyndy is planning to attend if anyone else wants to go, just let her know.

8) Committee Reports

- **Update on the Pedestrian Village Study**

Wendy reports that the Town Core Working Group (TCWG) will be having its 1st meeting 4/16/15 at noon. The committee members are Wendy Rathgeber, Cyndy Piekos, Nancy Knight, Mike Aronson, Tom Gross, Bill Cantlin, and Chris Sununu. The goal for the 1st meeting is to set priorities for branding, signage, and PVS recommendations.

Wendi also reintroduces the idea of a gaining the services for a part-time planning person to assist the Planning Board. Discussion followed concerning if funding was available this year, what tasks would this position be responsible, and how many hours per week are needed. It was thought that this person could implement and manage strategies of the PVS. Mark mentions that the town of Thornton recently hired someone as part time to assist with reviewing plans, applications, and tracking progress of building permits. He will get the job description from Thornton to show the board.

Other PVS items were discussed and what role the TCWG will have in implementation its findings. Wendi suggests that the role of the TCWG will be to prioritize items to the Planning Board. Items to address first would be clearing up sight lines, re-striping the crosswalks, bike signage (*"share the road"* signage) and arrival to town signage. Discussion followed giving examples from other community signs. Mark comments that the TCWG needs to include the Dept Heads from Public Works, Public Safety and the Recreation Dept. as each department is involved in the implementation of the work. Additionally, budgets need to be looked at as to what is available for work for this year, and for next year's budget planning.

9) Board Concerns

10) Adjournment

Bob Guilbert motions to adjourn the meeting at 8:31am.

Harry Notowitz: 2nds.

Motion was carried by a unanimous vote.

Respectfully submitted,

Sharon Charron

Admin. Asst.

Waterville Valley Town Office