

Waterville Valley Planning Board
Summary of the Minutes for the
Regular Planning Board Meeting
Held on Thursday, April 12, 2018 at 8:10am
Downstairs Meeting Room- Town Hall

MINUTES

- **MEETING CALLED TO ORDER** by Terry Waite, Chairman at 8:10 am
- **ROLL CALL for Board Members and Seating of Alternates**

Full Members in attendance: Terry Waite, Vice-chair Nancy Knight, John Recine, Wendi Rathgeber, Rich Rita Ex-Officio

Alternate Members in Attendance: None

Members Absent: Cyndy Piekos and Bill Larsen

Public in Attendance: Mark Decoteau, Kari Miller, Tara Bamford

REVIEW and ACCEPTANCE of MINUTES from:

The minutes from 03/15/2018 Regular Meeting were reviewed and a motion was made by Terry to approve the minutes of 03/15/2018.

Nancy Knight: 2nds.

Motion was carried by a unanimous vote.

- **OLD BUSINESS:**

Sign Ordinance Discussion

Rich Rita has a question about the sign ordinance, because a conversation that came up in front of the Board of Selectman about the sign for The Silver Fox Inn. The Board of Selectman are looking for the Planning Board's sense on the issue of being able to change the color of a sign but maintained the dimensions of the sign. The Planning board has stated that if a sign has changed in kind than if changes the grandfathered status of the sign. Terry said that if a business wants to put up a new sign they lose the grandfather status and the new sign would have to meet the current regulations.

- **NEW BUSINESS:**

Site Plan and Zoning Ordinance Review-Moving forward with Tara Bamford.

Tara came in to the meeting to discuss the Site Plan Review Regulations that she has worked on over the past 2 months with the boards input on what they are looking to have clarified for everyone.

1. Clarify that development includes expansion and change of use.
2. Reflect changes in state requirements
3. Provide a tiered process to articulate what kind of changes do and do not require site plan approval, and provide a simpler process for minor site changes.

Terry stated that he really likes the changes that have been made. He feels the changes will bring a lot more clarification on what needs a site plan review and what doesn't. Terry and the Planning Board would also like more time to really review everything that has been amended and the new definitions of what needs to be a site plan review and what doesn't.

Terry was also wondering about the building permits that we have now if we are going to be able to change the form of the building permits or be able to trigger if it needs a site plan review or not. The Planning Board will discuss how to incorporate the sign requirements into the Building Permit with Chief Hodges at the next meeting.

Wendi asked to continue the discussion of the Dark Sky model from last month. She thinks that the Board should have a paragraph in the site plan regulation regarding Dark Sky requirements on lighting. Wendi believes this is important so residents that have lights which do not meet Dark Sky requirements will have a better understanding of approved lighting requirements.

Nomination of Planning Board Officers:

Bill Larsen is going from Ex-Officio representative to regular Board member and Rich Rita will change from Regular Board member to Ex-Officio representative of the Board of Selectmen.

*Wendi Rathgeber nominated Terry Waite for Chairman
Nancy Knight: 2nds
Motion was carried by a unanimous vote*

*Terry Waite nominated Nancy Knight as Vice-Chair
Wendi Rathgeber: 2nds
Motion was carried by a unanimous vote*

*Terry Waite nominated Wendi Rathgeber for Secretary
Nancy Knight: 2nds
Motion was carried by a unanimous vote*

Rich Rita also stated that the Board also needs to select a new Ex-Officio representative of the Planning Board to the Conservation Commission. Terry said that they would include that on the agenda for the May Regular Meeting.

COMMITTEE REPORTS: Town Core Group

Wendi said that they are moving forward with getting everything ready and still waiting for bids from sign companies, but they have had one sign company that has been more responsive with the Town Core Group.

- **COMMUNICATIONS:**
None

- **PRIVILEGE OF THE FLOOR:**
NONE

- **TICKLER FILES:**
NONE

- **ADJOURNMENT**
*Rich Rita motions to adjourn the meeting at 11:05 am
John Recine: 2nds
Motion was carried by a unanimous vote.*

Respectfully submitted,
Kari L. Miller