

Waterville Valley Planning Board  
Summary of the Minutes for the  
**Planning Board Meeting**  
**Held on Thursday, August 11th, 2022, at 8:00 am**

**MINUTES**

**Video recording of the meeting is available on the Town website.**

**THE MEETING WAS CALLED TO ORDER by Chair Wendi Rathgeber at 8:00 am**  
**ALL VOTES WERE TAKEN BY ROLL CALL**

**ROLL CALL for Board Members and Seating of Alternates**

1. **Full Members in Attendance:**
2. Chair Wendi Rathgeber, Vice-Chair Nancy Knight (entered the meeting at 8:03 am, via Zoom), Rich Rita, Mike Koppel, Bill Spence
3. **Alternate Members in Attendance: 0**
4. **Members Absent:** John Recine, Rob Wilson
5. **Alternate Members Absent:** Alan Berko, Morgan Diehm
6. **Public in Attendance:**  
Mark Decoteau, Alisha Harrington, Tara Bamford (via Zoom)  
**Unidentified Zoom Attendees: 0**

**REVIEW and ACCEPTANCE of MINUTES:**

**Minutes of the July 14th, 2022, Planning Board Meeting**

**MOTION: “To accept the minutes as amended.”**

Motion: M. Koppel

Second: B. Spence

Vote: 5 – Yes, 0 – No

**Minutes of the July 28th, 2022, Planning Board Meeting**

**MOTION: “To accept the minutes as drafted.”**

Motion: M. Koppel

Second: B. Spence

Vote: 5 – Yes, 0 – No

**Master Plan Revision**

The Planning Board reviewed and made edits to the completed draft of the master plan and the action plan. In addition, the Board scheduled a public hearing on Tuesday, September 20<sup>th</sup>, 2022, at 6:00 pm to receive public comments on the draft of the master plan.

**Planning Board Rules of Procedure**

The Planning Board reviewed suggestions and corrections on the Rules of Procedure. The Board asked that the town staff make corrections and have the draft available for the Board to review at the next meeting.

## **Upcoming Projects**

The Planning Board discussed what projects to address this year, deciding to review and clarify the sign ordinance regarding political and temporary signs, update the stormwater runoff requirements in the site plan regulations, and more accurately identify the Snow's Mountain Special Zoning Area.

## **Other Business**

Rich Rita updated the Planning Board stating that the upcoming road project will begin in October starting with drainage work and will extend into 2023. Work will continue as soon as weather permits.

The Planning Board was presented with an opportunity to apply for a HOP (Housing Opportunity Planning) Grant to help communities meet housing needs. The Board discussed the benefits of the Grant and voted on whether to apply for it.

**MOTION: "That the Board vote to submit an application for the Housing Opportunity Program Grant, to be done expeditiously with the help of town staff and with Wendi Rathgeber as the contact person."**

Motion: B. Spence

Second: M. Koppel

Vote 5 – Yes, 0 - No

## **COMMITTEE REPORTS**

### **Town Core Group**

The Town Core Group reports that the signs to help direct bikers from the bike shop over to the north end of town have been installed.

### **Conservation Commission**

There was nothing new to report.

## **COMMUNICATIONS**

### **Calendar Review**

Regular Meeting of the Planning Board: September 8th, 2022, at 8 am.

Master Plan Public Hearing: September 20th, 2022, at 6 pm.

## **ADJOURNMENT**

**MOTION: "to adjourn meeting."**

Motion: B. Spence

Second: M. Koppel

Vote: 5 – Yes, 0- No

Respectfully submitted,  
Alisha Harrington

