

Waterville Valley Planning Board  
Summary of the Minutes for the  
**Planning Board Meeting**  
**Held on Thursday, November 10, 2022, at 8:00 am**

**MINUTES**

**Video recording of the meeting is available on the Town website.**

**THE MEETING WAS CALLED TO ORDER by Chair Wendi Rathgeber at 8:00 am**  
**ALL VOTES WERE TAKEN BY ROLL CALL**

**ROLL CALL for Board Members and Seating of Alternates**

1. **Full Members in Attendance:**
2. Chair Wendi Rathgeber, Rich Rita, Bill Spence
3. **Alternate Members in Attendance:** Alan Berko (seated), Morgan Diehm (seated)
4. **Members Absent:** Rob Wilson, Nancy Knight, Mike Koppel, John Recine
5. **Alternate Members Absent: 0**
6. **Public in Attendance:**  
Steve Royer, Jennie Lucas  
**Unidentified Zoom Attendees: 0**

**REVIEW and ACCEPTANCE of MINUTES:**

**Minutes of the October 13, 2022, Planning Board Meeting**

**MOTION: “To accept the minutes as amended subject to review.”**

Motion: B. Spence

Second: M. Diehm

Vote: 4 – Yes, 0 – No

**Old Business:**

**Sign Ordinance Discussion**

The Planning Board reviewed language for a zoning amendment regarding political signs. After discussion, the Board voted on advancing the zoning amendment to a Public Hearing.

**MOTION: “to add as a zoning amendment for a public hearing and then for town meeting approval, the language as presented to the Planning Board. And a change to section K) 4) b) with the addition of v) that deals with political advertising.”**

Motion: R. Rita

Second: M. Diehm

Vote: 5 – Yes, 0 – No

The Planning Board then talked about complying with the new state law that does not allow prohibiting churches in any zoning district. As a first step the board decided to change the word “Church” to “Places of Worship.”

**MOTION: “Move that in the definitions of the zoning ordinance we amend definition 13) “Church” to read “Places of Worship” instead of “Church” and allow as a use by right “Places of Worship” in all zones.”**

Motion: R. Rita

Second: B. Spence

Vote: 5 – Yes, 0 - No

Rich Rita exited the meeting at 8:32 am.

### **Planning Board Rules and Procedure**

The Planning Board reviewed the updated Rules and Procedure. The Board discussed and gave input on the changes.

### **Master Plan:**

The final draft of the Master Plan is almost complete except for an updated zoning map. Town staff will continue to work with its mapping service, CAI Technologies, to get the completed map so that the Master Plan can be finalized.

### **New Business:**

#### **Site Plan Review Checklist**

The Planning Board reviewed the checklist for site plan review. The Board added building height and the roof pitch to the checklist.

## **COMMITTEE REPORTS**

### **Town Core Group**

Nothing new to report.

### **Conservation Commission**

Nothing new to report.

### **Calendar Review**

Regular Meeting of the Planning Board: December 8, 2022, at 8 am.

## **ADJOURNMENT**

**MOTION: “to adjourn meeting.”**

Motion: A. Berko

Second: B. Spence

Vote: 4 – Yes, 0- No

Respectfully submitted,  
Alisha Harrington

