

Waterville Valley Planning Board  
Summary of the Minutes for the  
**Special Planning Board Meeting**  
**Held on Friday, November 17<sup>th</sup>, 2023, at 9:00 am**

**MINUTES**

**Video recording of the meeting is available on the Town website.**

**THE MEETING WAS CALLED TO ORDER by Chair John Recine at 9:00 a.m.**  
**ALL VOTES WERE TAKEN BY ROLL CALL**

**ROLL CALL for Board Members and Seating of Alternates**

1. **Full Members in Attendance:** Chair John Recine, Rich Rita, Bill Spence, Morgan Diehm, Mike Koppel
  2. **Alternate Members in Attendance:** Margaret Turner (via Zoom), Rick Smith, Rob Wilson (seated), Katherine Brennan (seated)
  3. **Members Absent:** Vice-Chair Nancy Knight
  4. **Alternate Members Absent:** Alan Berko
  5. **Public in Attendance:**  
Mark Decoteau, Alisha Harrington, Stephen Royer, David Noyes, Amy Saulnier, Brooke Wakefield
- Unidentified Zoom Attendees: 0**

**CIP Review and Discussion**

The Planning Board reviewed the CIP (Capital Improvement Plan) and discussed the line items.

**Public Safety – Major Equipment**

**MOTION: “To approve the recommendation to the Select Board of the Ambulance and the Firetruck for the 2024 Town Meeting.”**

Motion: B. Spence

Second: M. Koppel

Vote: 7-Yes, 0-No

**Corcoran Pond – Dredging**

**MOTION: “To approve the \$700,000 for the dredging of Corcoran Pond to be discussed at the 2024 Town Meeting.”**

Motion: M. Koppel

Second: B. Spence

Vote: 7 – Yes, 0 – No

#### **Public Works – Road Infrastructure**

**MOTION: “The Planning Board approves that the CIP road construction project at \$1.5 million, a capital reserve proposal of \$100,000 for future road construction, and \$25,000 for guardrail repairs and replacement, to be forwarded to the Select Board for the 2024 Town Meeting.”**

Motion: B. Spence

Second: K. Brennan

Vote: 7 – Yes, 0 – No

#### **Parks and Recreation – Major Equipment**

**MOTION: “The Planning Board recommends the purchase of a 15-passenger van and that this recommendation be forwarded to the Select Board for the 2024 Town Meeting.”**

Motion: B. Spence

Second: R. Wilson

Vote: 7 – Yes, 0 – No

#### **Public Safety – Major Equipment**

**MOTION: “To approve that the police cruiser, administration vehicle, protective gear, and compressor air packs be moved to the Select Board for the 2024 Town Meeting.”**

Motion: M. Koppel

Second: M. Diehm

Vote: 7 – Yes, 0 – No

#### **Public Safety Center**

**MOTION: “To approve that the Fire Bay floor drainage and the window replacement in the public safety center to be moved to the Select Board for the 2024 Town Meeting.”**

Motion: M. Koppel

Second: B. Spence

Vote: 7 – Yes, 0 – No

#### **Town Hall**

**MOTION: “To approve that the kitchen remodel be moved to the Select Board for the 2024 Town Meeting.”**

Motion: M. Koppel

Second: R. Wilson

Vote: 7 – Yes, 0 – No

#### **Corcoran Pond**

**MOTION: “To approve that the storage shed and dock repairs be moved to the Select Board for the 2024 Town Meeting.”**

Motion: B. Spence

Second: M. Koppel

Vote: 7 – Yes, 0 – No

### **Municipal Facilities – Capital Reserves**

**MOTION: “To approve that the \$100,000 municipal facilities capital reserve fund be moved to the Select Board for the 2024 Town Meeting.”**

Motion: M. Koppel

Second: B. Spence

Vote: 7 – Yes, 0 – No

### **Major Equipment – Capital Reserves**

**MOTION: “To approve that the \$100,000 major equipment capital reserve fund be moved to the Select Board for consideration at the 2024 Town Meeting.”**

Motion: M. Koppel

Second: R. Wilson

Vote: 7 – Yes, 0 – No

### **Public Works – Major Equipment**

**MOTION: “To approve that the 1 Ton Plow Truck, Skid Steer, and dumpster replacements be moved to the Select Board for consideration at the 2024 Town Meeting.”**

Motion: B. Spence

Second: M. Diehm

Vote: 7 – Yes, 0 – No

### **Public Works Garage**

**MOTION: “To approve the creation of the additional storage in the DPW garage, the breakroom remodel, and the tire changing equipment should be moved to the Select Board for consideration at the 2024 Town Meeting.”**

Motion: M. Koppel

Second: R. Wilson

Vote: 7 – Yes, 0 – No

### **Cascade Ridge**

**MOTION: “To approve that the replacement of the Cascade Ridge booster station roof be moved to the Select Board for consideration at the 2024 Town Meeting.”**

Motion: M. Koppel

Second: K. Brennan

Vote: 6 – Yes, 0 – No

### **Property Revaluation**

**MOTION: “To approve that the \$25,000 capital reserve and \$35,000 statistical update request be moved to the Select Board for the 2024 Town Meeting.”**

Motion: B. Spence

Second: M. Diehm

Vote: 7 – Yes, 0 – No

**Other Business:**

Amy Saunier asked what the plan is to begin bringing warrant articles to the people to build capital reserves. Rich Rita stated that would be a decision of the Select Board and discussed at the upcoming budget hearings.

**ADJOURNMENT:**

**MOTION: “To adjourn meeting”**

Motion: B. Spence

Second: M. Koppel

Vote: 7 – Yes, 0- No

Respectfully submitted,  
Alisha Harrington