

PARKING TICKET APPEAL FORM

INSTRUCTIONS AND INFORMATION YOU SHOULD KNOW...
<p>Please return this form to the Waterville Valley Police Department at the above address <i>within five days of the issue date</i> of your ticket. Do not include payment. Your appeal will be processed in a timely manner (usually within thirty days), after which you will receive a letter regarding the decision.</p>
<p>In the event your appeal form was faxed or mailed to you, you have five days from _____ to return this form. <u><i>Only those appeals filed correctly, and within the five day period will be reviewed.</i></u> Postal delays will not be considered a valid excuse.</p>
<p>If your ticket is <i>affirmed</i>, you will be required to pay your fine. If your ticket is <i>reduced</i>, you will be required to pay a smaller fine. If these payments are not made within five days of the date of our letter, a warrant may be issued. If your ticket is <i>voided</i>, no payment is required and the matter is deemed closed.</p>

INFORMATION ABOUT YOU...
Name:
Mailing Address:
City, State, Zip:
Telephone:

INFORMATION ABOUT YOUR VEHICLE...		
License Plate Number:	State:	
Make:	Model:	Year:
Vehicle Owner's Name (if not you):		
Vehicle Owner's Address:		
City, State, Zip:		

THIS FORM IS CONTINUED ON THE OTHER SIDE—PLEASE TURN OVER

