

Town of Waterville Valley Trustees of the Funds Meeting Minutes

November 19, 2019

The Meeting was called to order by Chair Amy Saulnier at 2:00. In attendance were members Amy Saulnier and Deborah Wenger. A quorum was established with the members present. Mark Decoteau, Town Manager and Judy Rolfe Benefits Coordinator & Bookkeeper were also in attendance. Christine Bierbrier, member, was not in attendance.

Old Business

- Reviewed, amended and approved the minutes of April 23, 2019.

New Business

- Amy attended the 2019 Municipal Trustees Training Workshop in Gorham on June 25 and has since developed a Trustees of the Funds Guide for Waterville Valley. Key sections include Applicable RSA, Investment Policy, Annual Meeting Minutes for Warrant Articles related to active capital reserves, Market Updates and Portfolio Reports. Each Trustee was provided with a copy.

Market Recap

- Q2 GDP down to 2.1% vs 3.1% in Q1.
- Market suffering from trade wars, tariff disputes, disappointing job growth, and US manufacturing showing signs of a recession. Fed cut rates 3 times YTD. Current Fed Funds target is 1.50-1.75
- U.S Treasuries down across the board YTD (through Oct 31). Rates under 1 year down 81-106 BP

NHPDIP Performance vs Benchmark

- The Fund's Weighted Average Maturity and Weighted Average Life as of August 31 was 49 and 85 respectively. The Average Credit Rating was AAAM. Over past year, NHPDIP returned 2.28% vs the iMoneyNet Money Market Fund Index return of 2.20%

Annual Review of Investment Policy

- RSA 35.9 states that the trustees shall review and confirm the investment policy at least annually.
- Amy expressed concern for the lack of maturity limits and specific diversification guidelines in the investment policy. Discussion ensued which included need for flexibility in the policy.
- Mark noted that the policy covers all town investment decisions, not solely the Trustees of the Trust, and that the policy is owned by the Selectmen.
- Will discuss further at the January meeting.

Approved two transfers from Capital Reserves to the General fund

- 9/4/19 North American Infrared, Inc. for restoration of pavement of several roads \$20,800
- 10/15/19 LE Johnston Construction for a culvert replacement at Mountain Brook \$1,450

Set calendar for 2020. Meetings will be Tuesday, January 28, April 7 and November 17 at 2:00

Adjourned at 3:00