

## APPLICATION FOR A SPECIAL EXCEPTION

To: Board of Adjustment, Town of Waterville Valley

Name of Applicant:

\_\_\_\_\_

Applicant address: \_\_\_\_\_

Applicant Phone Number: \_\_\_\_\_

Applicant E-mail Address: \_\_\_\_\_

Owner: \_\_\_\_\_

(if same as applicant, write "same")

Location of Property: \_\_\_\_\_

(street, number, sub-division and lot number)

NOTE: This application is not complete unless all required statements and information have been made and provided.

Additional information and statements may be supplied on a separate sheet of paper if the space provided is inadequate.

An incomplete application may be grounds for denial.

### APPLICATION FOR A SPECIAL EXCEPTION

Description of proposed use showing justification for a special exception as specified in the

Zoning Ordinance, Article \_\_\_\_\_ Section \_\_\_\_\_

\_\_\_\_\_

Explain how the proposal meets the special exception criteria as specified in

Article \_\_\_\_\_, Section \_\_\_\_\_ of the Zoning Ordinance (list all criteria from Ordinance).

Criteria 1 - \_\_\_\_\_

\_\_\_\_\_

Criteria 2 - \_\_\_\_\_

\_\_\_\_\_

Criteria 3 - \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do not write in this space.

Case No. \_\_\_\_\_

Date Filed \_\_\_\_\_

\_\_\_\_\_  
(signed - ZBA)

Please provide each of the following:

- ☐ A completed Application, signed by the Applicant. If the Applicant is not the owner of the property, you must provide a signed letter of authorization or power of attorney, signed by the owner.
- ☐ A list of reasons you believe that the conditions of the special exception have been met.
- ☐ A list of abutters. The accuracy of the list is your responsibility.
- ☐ A filing fee of \$200.00. Make your check payable to the Town of Waterville Valley. If you withdraw your Application, or if your Application is denied, you will not receive a refund.
- ☐ A fee equal to the Town's costs in providing notice. This charge will be calculated by the Town and will vary based upon the number of abutters. Make your check payable to the Town of Waterville Valley. Failure to pay this cost shall constitute valid grounds for the board to terminate further consideration and to deny the appeal without a public hearing. If you withdraw your Application, or if your Application is denied, you will not receive a refund.

Applicant \_\_\_\_\_ Date \_\_\_\_\_  
(signature)