

Minutes of the Quarterly Meeting of the Zoning Board of Adjustment Waterville Valley, New Hampshire

Date: June 17, 2019

At: Town Hall
14 TAC Lane

The Meeting was called to order by Acting Chair Jean Mullen at 1:40 P. M. In attendance were Members Jean Mullen, Tom Myrick, and Paul Saulnier. A quorum was established with the members present.

Mark Decoteau, Town Manager, attended the meeting and explained to the Board the continued efforts of the Planning Board to revise the Zoning Ordinance to bring it into compliance with State law and best practices for land use. He also discussed the Sununu Group's negotiations to purchase the land in the Valley currently owned by the Waterville Company, with the exception of the 5 acre parcel between Golden Heights Road and Valley Place Condominiums. Mark discussed the need for the ZBA to ensure its practices and procedures were up to date as it was his understanding the new owners of this land planned to begin development after purchase. Mark pointed out that every land use decision had an appeal to the ZBA.

Mark referred the Board to the town counsel, a firm in Laconia, for further information about the necessary procedures of the Board when handling an appeal.

The minutes of the February 2019 meeting of the Board were reviewed and a motion was made to adopt the minutes as read. The motion was seconded and passed by voice vote.

Jean Mullen discussed the procedural requirements regarding election of officers. The ZBA procedures require that in May of each year a Chairman, Vice Chairman, and Clerk be elected. At the February meeting, Paul Saulnier was elected as Chairman to fill Marty O'Riordan's unexpired

term. To address the need for new officers, Paul Saulnier nominated a slate of officers, Jean Mullen for Chairman, Tom Myrick for Vice Chairman, and Barry Fish for Clerk. The nomination was seconded and passed by voice vote.

Jean Mullen also raised for discussion the procedural requirement that the Board meet at 7:00 P.M. on the first Wednesday of February, May, August and November. While complying with the requirement for the quarterly meeting during those months is feasible, because of the particular schedules of the Board members, it is very difficult to pin down a meeting to a particular day and time. It was agreed that Jean Mullen would draft an amendment to the Rules of Procedure to eliminate the specific day and time of the meeting, but retain the requirement that the meeting occur in the selected months with public notice to be given 10 days before the meeting.

A discussion was held concerning the need to search for alternates to the Board members. At present there are no alternates serving on the Board. The procedural rules anticipate three alternates. It is the goal of members to find three nominees for alternates by the August meeting.

There was no old business raised and no public hearing had been scheduled.

A motion to adjourn the meeting was made, seconded and passed by voice vote. The meeting was adjourned at 2:25 P.M.